



Civic Centre,
Arnot Hill Park,
Arnold,
Nottinghamshire,
NG5 6LU

Agenda

Council

Date: **Wednesday 16 September 2020**

Time: **6.00 pm**

Place: **Virtual Meeting**

For any further information please contact:

Alec Dubberley

Service Manager, Democratic Services

0115 901 3906

Council

Membership

Mayor Councillor Sandra Barnes
Deputy Mayor Councillor Meredith Lawrence

| | |
|-----------------------------|--------------------------------|
| Councillor Michael Adams | Councillor Jenny Hollingsworth |
| Councillor Peter Barnes | Councillor Mike Hope |
| Councillor Chris Barnfather | Councillor Rosa Keneally |
| Councillor Pat Bosworth | Councillor Ron McCrossen |
| Councillor Michael Boyle | Councillor Viv McCrossen |
| Councillor Nicki Brooks | Councillor Barbara Miller |
| Councillor John Clarke | Councillor Simon Murray |
| Councillor Liz Clunie | Councillor Julie Najuk |
| Councillor Bob Collis | Councillor Marje Paling |
| Councillor Jim Creamer | Councillor John Parr |
| Councillor Boyd Elliott | Councillor Michael Payne |
| Councillor David Ellis | Councillor Alex Scroggie |
| Councillor Rachael Ellis | Councillor Martin Smith |
| Councillor Roxanne Ellis | Councillor Sam Smith |
| Councillor Andrew Ellwood | Councillor Jennifer Thomas |
| Councillor Paul Feeney | Councillor Clive Towsey-Hinton |
| Councillor Kathryn Fox | Councillor John Truscott |
| Councillor Des Gibbons | Councillor Henry Wheeler |
| Councillor Helen Greensmith | Councillor Paul Wilkinson |
| Councillor Gary Gregory | |

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SUMMONS

A meeting of the Borough Council will be held virtually on Wednesday 16 September 2020 at 6.00 pm to transact the business as set out below.



Mike Hill
Chief Executive

AGENDA

Page

- 1 Opening Prayers.
- 2 Apologies for Absence.
- 3 Mayor's Announcements.
- 4 To approve, as a correct record, the minutes of the meeting held on 15 July and 2 September 2020 7 - 15
- 5 Declaration of Interests.
- 6 To deal with any petitions received under Standing Order 8a.
- 7 To answer questions asked by the public under Standing Order 8.
- 8 To answer questions asked by Members of the Council under Standing Order 9.
- 9 Appointment of Gedling Youth Mayor 17 - 24

Report of the Director of Organisational Development and Democratic Services.

| | | |
|-----------|---|---------|
| 10 | Proposed amendment to Procedural Standing Orders - Substitutes at Committees | 25 - 28 |
| | Report of the Director of Organisational Development and Democratic Services. | |
| | This item was held over from the last ordinary meeting of Council. | |
| 11 | Local Government Mental Health Challenge | 29 - 44 |
| | Report of the Service Manager Community Relations. | |
| 12 | Pavement Licences under the Business and Planning Act 2020 | 45 - 47 |
| | Report of the Service Manager – Legal Services | |
| 13 | To receive questions and comments from Members concerning any matter dealt with by the Executive or by a Committee or Sub-Committee (Standing Order 11.1). | |
| a | Minutes of meeting Thursday 2 July 2020 of Cabinet | 49 - 53 |
| b | Minutes of meeting Tuesday 7 July 2020 of Audit Committee | 55 - 56 |
| c | Minutes of meeting Monday 13 July 2020 of Appeals and Retirements Committee | 57 - 58 |
| d | Minutes of meeting Tuesday 14 July 2020 of Environment and Licensing Committee | 59 - 60 |
| e | Minutes of meeting Monday 20 July 2020 of Overview and Scrutiny Committee | 61 - 64 |
| f | Minutes of meeting Tuesday 4 August 2020 of Environment and Licensing Committee | 65 - 68 |

| | | |
|----------|---|----------------|
| g | Minutes of meeting Wednesday 5 August 2020 of Planning Committee | 69 - 86 |
| h | Minutes of meeting Thursday 6 August 2020 of Cabinet | 87 - 91 |
| i | Minutes of meeting Tuesday 25 August 2020 of Joint Consultative and Safety Committee | 93 - 95 |
| j | Decisions made under delegated authority | 97 - 99 |

14 To consider comments, of which due notice has been given, under Standing Order 11.03(a).

15 To consider motions under Standing Order 12.

This council, being concerned by the present state of affairs at Nottingham City Council, resolves that officers should immediately instigate a full of review all contracts between Nottingham City Council, and any wholly owned companies or shared services thereof, and this council. The outcome of this review should be presented to the next meeting of the Full Council.

The purpose of this review being to ensure that services provided under these contracts:

- i. are presently of an adequate standard, are properly managed and offer the best value for money for Gedling residents; and
- ii. provide an assessment of potential risks posed to the delivery of services to Gedling residents and others under these contracts by the present financial position of Nottingham City Council.

Further the officers' review should:

- a) provide a full of list of any presently effective contracts between this council and Nottingham City Council, and any wholly owned companies or shared services thereof;
- b) in respect of each contract provide a summary of the principal contractual arrangements, include the costs of the same to this council;
- c) provide the date when each contract will conclude or the next possible date for conclusion of the same;

- d) set out, in outline, proposals for alternative methods of providing such services with the minimum of disruption to residents in the event that Nottingham City Council, and any wholly owned companies or shared services thereof, become unable to meet their contractual obligations.

Proposed by: Councillor Adams

Seconded by: Councillor Murray

MINUTES COUNCIL

Wednesday 15 July 2020

Councillor Sandra Barnes (Mayor)

Present:

| | |
|------------------------------|--------------------------------|
| Councillor Meredith Lawrence | Councillor Gary Gregory |
| Councillor Michael Adams | Councillor Jenny Hollingsworth |
| Councillor Peter Barnes | Councillor Mike Hope |
| Councillor Chris Barnfather | Councillor Ron McCrossen |
| Councillor Pat Bosworth | Councillor Viv McCrossen |
| Councillor Michael Boyle | Councillor Barbara Miller |
| Councillor Nicki Brooks | Councillor Simon Murray |
| Councillor John Clarke | Councillor Julie Najuk |
| Councillor Liz Clunie | Councillor Marje Paling |
| Councillor Bob Collis | Councillor John Parr |
| Councillor Jim Creamer | Councillor Michael Payne |
| Councillor Boyd Elliott | Councillor Alex Scroggie |
| Councillor David Ellis | Councillor Martin Smith |
| Councillor Rachael Ellis | Councillor Sam Smith |
| Councillor Andrew Ellwood | Councillor Clive Towsey-Hinton |
| Councillor Paul Feeney | Councillor John Truscott |
| Councillor Kathryn Fox | Councillor Henry Wheeler |
| Councillor Des Gibbons | Councillor Paul Wilkinson |
| Councillor Helen Greensmith | |

Absent: Councillor Roxanne Ellis, Councillor Rosa Keneally
and Councillor Jennifer Thomas

1 **OPENING PRAYERS**

The Mayor's Chaplin, Reverend Sally Baylis delivered opening prayers, including a statement in remembrance of the victims of the Srebrenica genocide following the recent 25th Anniversary Memorial Day.

2 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Roxanne Ellis, Keneally and Thomas.

Council was informed that Councillor Murray would be late to the meeting.

3 **MAYOR'S ANNOUNCEMENTS**

The Mayor paid tribute to former Councillor and Honorary Alderman Gordon Tunnicliffe. Under this item, a number of members paid tribute to Alderman Tunnicliffe's public service and his kind and caring nature and that his loss would be felt by all at the Council. The Mayor added that it was hoped to hold a service of remembrance once public health restrictions were eased.

The Mayor spoke about the new viewing platforms at Gedling Country Park and encouraged members to visit. The Mayor thanked the contractors for their expertise in delivering the project.

The Mayor thanked all Councillors for supporting her in raising money for her Nottingham Hospitals Charity and it was hoped that the funds would be put towards purchasing diagnostic equipment for children with asthma.

The Mayor also paid tribute to a former employee, David Lawson, who worked for the Council for 50 years and had recently passed away.

4 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETINGS HELD ON 29 JANUARY AND 5 MARCH 2020

RESOLVED:

That the minutes of the above meetings, having been circulated, be approved as a correct record.

5 DECLARATION OF INTERESTS

The Acting Chief Executive, Mike Hill declared a personal interest in agenda item 9 and stated that he would leave the meeting when the item was discussed.

6 TO DEAL WITH ANY PETITIONS RECEIVED UNDER STANDING ORDER 8A

None received.

7 TO ANSWER QUESTIONS ASKED BY THE PUBLIC UNDER STANDING ORDER 8

A question had been received from Lee Weston. As per standing order 8.07, the questioner had been given an opportunity to attend the meeting but was not present and therefore the question could not be put. A written answer would be supplied to the questioner.

8 TO ANSWER QUESTIONS ASKED BY MEMBERS OF THE COUNCIL UNDER STANDING ORDER 9

None received.

9 APPOINTMENT OF CHIEF EXECUTIVE

The Acting Chief Executive left the meeting at 2.32pm.
Councillor Simon Murray joined the meeting at 2.37pm.

Consideration was given to a report of the Director of Organisational Development and Democratic Services seeking approval for the appointment of a new Chief Executive following an internal recruitment and selection process.

Several members spoke in support of the recommendations and upon his return to the meeting, Mike Hill thanked Council for his appointment.

RESOLVED to:

- 1) Appoint Mike Hill as Chief Executive with effect from 16 July 2020;
- 2) Continue his formal designation as Head of Paid Service, Returning Officer and Electoral Registration Officer; and
- 3) Continue Alison Ball's designation as the Council's Section 151 Officer.

The Chief Executive re-joined the meeting at 2.46pm.

10 CHANGES TO THE CONSERVATIVE GROUP

Consideration was given to a report of the Service Manager Democratic Services approving a change to the membership of the Appointments and Conditions of Service Committee and recognising a change of Leader within the Conservative Group.

The Mayor and a number of members paid tribute to Councillor Barnfather as outgoing Leader of the Conservative Group, thanking him for his decorum, efficiency and friendship. The Mayor also welcomed the new Leader and Deputy Leader of the Conservative Group.

RESOLVED to:

- 1) Replace Councillor Barnfather with Councillor Sam Smith on the Appointments and Conditions of Service Committee; and
- 2) Recognise Councillor Adams as Leader of the Conservative Group following his appointment at the Group's AGM on 15 June 2020.

11 PROPOSED AMENDMENT TO PROCEDURAL STANDING ORDERS - SUBSTITUTES AT COMMITTEES

As set out in the report and in accordance with the constitution, this matter was adjourned to the next meeting of Council.

12 REFERRAL FROM CABINET: ANNUAL TREASURY ACTIVITY REPORT 2019/20

Councillor Hope left the meeting at 3.10pm.

Consideration was given to a report of the Assistant Director of Finance, which had been referred to Council by Cabinet.

RESOLVED to:

Approve the Annual Treasury Activity Report as required by the regulations.

13 REFERRAL FROM CABINET: BUDGET OVERTURN AND BUDGET CARRY FORWARDS 2019-20

Consideration was given to a report of the Senior Leadership Team, which had been referred to Council by Cabinet.

RESOLVED to approve:

- 1) The capital carry forwards of £1,120,000 included in Appendix 6 to the report for non-committed schemes in excess of £50,000; and
- 2) The overall method of financing of the 2019-20 capital expenditure as set out in paragraph 3.4 of the report; and
- 3) The capital determinations regarding financing and debt provisions as set out in paragraph 3.5 of the report.

14 REFERRAL FROM AUDIT COMMITTEE: MAZARS EXTERNAL AUDIT - AUDIT STRATEGY MEMORANDUM

Consideration was given to a report of the Assistant Director of Finance, which had been referred to Council by Audit Committee.

RESOLVED:

To note the Mazars External Audit Strategy Memorandum.

15 REFERRAL FROM STANDARDS COMMITTEE: MEMBERSHIP OF STANDARDS COMMITTEE AND REVIEW OF INDEPENDENT PERSON REMUNERATION

Consideration was given to a report of the Director of Organisational Development and Democratic Services, which had been referred to Council by the Standards Committee.

RESOLVED to:

- 1) Remove the vacant post of co-opted parish representative from the Standards Committee; and
- 2) Increase the remuneration paid to the Independent Person and the reserve Independent Person to £860 per annum and £400 per annum, to be back dated from 1 April 2020.

16 TO RECEIVE QUESTIONS AND COMMENTS FROM MEMBERS CONCERNING ANY MATTER DEALT WITH BY THE EXECUTIVE OR BY A COMMITTEE OR SUB-COMMITTEE (STANDING ORDER 11.1)

None received.

17 TO CONSIDER COMMENTS, OF WHICH DUE NOTICE HAS BEEN GIVEN, UNDER STANDING ORDER 11.03(A)

None received.

18 TO CONSIDER MOTIONS UNDER STANDING ORDER 12

None received.

The meeting finished at 3.40 pm

Signed by Chair:

Date:

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**MINUTES
COUNCIL**

Wednesday 2 September 2020

Councillor Sandra Barnes (Mayor)

Present: Councillor Meredith Lawrence Councillor Jenny Hollingsworth
Councillor Michael Adams Councillor Mike Hope
Councillor Peter Barnes Councillor Rosa Keneally
Councillor Michael Boyle Councillor Ron McCrossen
Councillor Nicki Brooks Councillor Viv McCrossen
Councillor John Clarke Councillor Simon Murray
Councillor Liz Clunie Councillor Julie Najuk
Councillor Bob Collis Councillor Marje Paling
Councillor Jim Creamer Councillor John Parr
Councillor Boyd Elliott Councillor Michael Payne
Councillor David Ellis Councillor Alex Scroggie
Councillor Rachael Ellis Councillor Martin Smith
Councillor Roxanne Ellis Councillor Sam Smith
Councillor Andrew Ellwood Councillor Jennifer Thomas
Councillor Kathryn Fox Councillor Clive Towsey-Hinton
Councillor Des Gibbons Councillor John Truscott
Councillor Helen Greensmith Councillor Paul Wilkinson
Councillor Gary Gregory

Absent: Councillor Chris Barnfather, Councillor Pat Bosworth,
Councillor Paul Feeney, Councillor Barbara Miller and
Councillor Henry Wheeler

19 OPENING PRAYERS.

The Mayor's Chaplin, Reverend Sally Baylis delivered opening prayers followed by a minute of silence in memory of Alderman John Boot who had recently passed away.

20 APOLOGIES FOR ABSENCE.

Apologies for absence were received from Councillors Barnfather, Bosworth, Feeney, Miller and Wheeler.

21 MAYOR'S ANNOUNCEMENTS.

The Mayor spoke about recent, albeit socially distanced engagements that she had recently attended.

The Mayor and a number of Members paid tribute to former Councillor and Alderman John Boot who had recently passed away. Members acknowledged his lengthy service as a councillor which predated the formation of Gedling Brough Council in 1976 until his retirement in 2015. Members commented that he was a true gentleman and extremely dedicated to the community of Woodborough that he served for such a long period and would be missed by all associated with the Council.

22 DECLARATION OF INTERESTS.

None.

23 REFERRAL FROM CABINET: ARNOLD MARKET PLACE REGENERATION SCHEME

Consideration was given to a report of the Service Manager Economic Growth and Regeneration, which had been referred to Council by Cabinet in order to establish the necessary budget to enable to market place regeneration scheme to proceed.

RESOLVED to:

- 1) Establish additional capital budget of £1,566,700 as an addition to the 2021/22 capital programme for the redevelopment of the Arnold Market Place funded by:
 - a) £255,000 from the earmarked Business Rates Pool Revenue Reserve which is set aside for investment in economic regeneration projects; and
 - b) £1,311,700 to be financed by prudential borrowing; and
- 2) Agree the amendment to the Prudential Indicators for 2021/22 as detailed in Appendix E to the report.

24 NON-ATTENDANCE BY A COUNCILLOR FOR SIX MONTHS

Consideration was given to report of the Service Manager Democratic Services relating to non-attendance at Council meetings.

In moving the recommendations, Councillor Payne informed members that due to Councillor Keneally's presence at the meeting, recommendation one in the report was no longer necessary and accordingly would not be put.

Councillor Payne advised that he was proposing a slight amendment to the wording in paragraph 2.2 of the report to make it clear that for the second Covid-19 related reason for non-attendance to apply (where a member has been required to quarantine or self-isolate) that if the

member was able to attend the meeting remotely, their reason for non-attendance would not automatically be accepted.

RESOLVED to:

- 1) Accept the reasons for non-attendance specified in paragraph 2.2 of the report, with the addition of “and is unable to attend the meeting remotely” at the end of paragraph 2.2(2)” such reasons to apply to all Members until the Annual Meeting to be held in May 2021; and
- 2) Agree the process for reporting as set out in paragraph 2.4 of the report.

The meeting finished at 3.10 pm

Signed by Chair:
Date:

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Report to Council

Subject: Appointment of Gedling Youth Mayor

Date: 16 September 2020

Author: Director of Organisational Development and Democratic Services

Purpose

For Council to agree the appointment of Muhammad Malik as Gedling Youth Mayor 2020–2021.

Recommendation(s)

THAT:

- 1) Council thanks outgoing Youth Mayor Abigail Hutchinson for her commitment to the role during the last year; and
- 2) Council agrees the appointment of Muhammad Malik as Gedling Youth Mayor 2020–2021

1 Background

- 1.1 Following discussions at Gedling Youth Council meetings, and in line with Nottinghamshire County Youth Participation Team's youth engagement approach, on 24 April 2019 Council resolved to support the principle of a Youth Mayor. At that meeting it was agreed by Council that the first Youth Mayor be appointed at a special meeting of the Council following the Annual AGM on 22 May 2019. The Youth Mayor is a Gedling Borough Council role. The position acts as a role model for young people and an advocate of Citizenship and Pride in the Borough, mirroring the role of the existing Civic Head. The appointee represents the Council at an agreed schedule of Civic engagements within the Borough, wherever possible outside of school hours, attending alongside either the Mayor or Deputy Mayor.

- 1.2 On 22 May 2019, Abigail Hutchison was appointed as Gedling's first Youth Mayor. During her term in office Abigail has been an outstanding role model for young people in Gedling. She has attended many public appointments alongside the Council's Mayor, including the very first Friday night opening of the Arnold Carnival in June 2019 and welcoming a Rotenburg School to a Civic Centre twinning event in September 2019.
- 1.3 The process nomination of the Youth Mayor is made annually by the Gedling Youth Council. The candidate is selected based on their long standing service on, and contribution to, the work of the Youth Council.
- 1.4 This process mirrors similar roles that have proved highly successful in other districts nationally and locally, including Ashfield and Mansfield, and builds upon our very positive youth engagement work to date.
- 1.5 In line with national Covid-19 safety guidelines, no AGM was held in May 2020, therefore the appointment has been deferred to this Council meeting.

2 Proposal

- 2.1 It is proposed that Council agrees the appointment of Muhammad Malik as Youth Mayor 2020–2021.
- 2.2 Due to there not being the opportunity to present the Youth Mayoral medallion of office in person to Muhammad, due to current Coronavirus restrictions, provision has been made to send the medallion to him directly.

3 Alternative Options

- 3.1 The alternative option would be not to appoint the new Youth Mayor. However, on 24 April 2019 Council resolved to support the establishment of a Youth Mayor for the Borough recognising the role supported the values and priorities within the Gedling Plan at that time. Appointing the Youth Mayor provides a public facing role model for young people in the Borough representing citizenship and pride and therefore continues to support the Gedling Plan 2020/23 Value 'A cooperative Council that listens to and involves its citizens, partners and employees' and the Priority 'Cohesive, Diverse and Safe Communities'.

4 Financial Implications

- 4.1 There are no ongoing budget requirements for the role aside from officer time and reasonable travelling expenses. These can be met from within existing budgets.

5 Legal Implications

- 5.1 The appointment of the Youth Mayor is subject to a Youth Mayor Protocol and Declaration of Agreement, which is signed by both the Youth Mayor and a parent or guardian. This agreement can be found at Appendix A. The document stipulates requirements regarding supervision, conduct, communication and safeguarding. It addresses conduct that could bring the Council into disrepute, such as breaches of the Equality Act 2010, not speaking or making decisions on behalf of the Council and not using the role to seek advantage or disadvantage.

6 Equalities Implications

- 6.1 The Youth Mayor Protocol and Declaration of Agreement at Appendix A, stipulates the Youth Mayor should not do anything which may cause the Council to breach the Equality Act 2010.
- 6.2 The Council in appointing to this role is making a positive impact on the protected characteristic of Age. The role provides a role model for young people in the Borough and is an advocate of Citizenship and Pride in the Borough. It showcases positive young person representation at civic engagements throughout the Borough.

7 Carbon Reduction/Environmental Sustainability Implications

- 7.1 None.

8 Appendices

- 8.1 Appendix A: Gedling Borough Council Youth Mayor Protocol and Declaration of Agreement 2020

9 Background Papers

- 9.1 None.

Statutory Officer approval

Approved by: Tina Adams

Date: 07/09/20

On behalf of the Chief Financial Officer

Approved by: Francesca Whyley

Date: 04/09/20

On behalf of the Monitoring Officer

Youth Mayor Protocol and Declaration of Agreement

Overview

In common with a number of other local authorities across the County and nationally, commencing in 2019, Gedling Borough Council has introduced the appointment of a Youth Mayor. The Youth Mayor is nominated annually from within the Gedling Youth Council in April and formally appointed at the Council's Annual General Meeting and Mayor making ceremony. The role is non – political and ceremonial and open to young people aged 13 years and over. In nominating the Youth Mayor, Gedling Youth Council Members are advised to consider candidates who have demonstrated a significant track record of service on the Gedling Youth Council.

Role of the Youth Mayor

The Youth Mayor acts as a role model for young people and an advocate of Citizenship and Pride in the Borough, mirroring the role of the existing Civic Head. The appointee represents the Council at an agreed schedule of Civic engagements within the Borough, wherever possible outside of school hours, attending alongside either the Mayor or Deputy Mayor.

Guidance, support and supervision

The Youth Mayor is supported by the GBC Community Relations Team. Notification of engagements, including dress protocols and arrangements, will be provided by the Civic Officer / Democratic Services Team. Advice on transport to engagements is provided by the Council along with an opportunity to claim reasonable travel expenses incurred whilst attending engagements, Civic planning meetings and meetings of the Council. The number of engagements attended by the Youth Mayor is dependent upon their availability, and that of a parent or guardian to accompany them. The list of annual engagements below gives examples of the types of engagements available.

Examples of regular Civic Engagements within the Borough

- Pride of Gedling Awards
- The Mayor's Civic Service
- A Dare Graduation
- A Care Home visit
- A Play Event / Arnold Carnival / Other suitable
- Duke of Edinburgh Award Ceremony
- The Remembrance Sunday event
- A Christmas Lights switch on

Attendance at Civic Engagements

Instructions pertaining to the Youth Mayor's attendance at engagements will be sent to the Youth Mayor and their parent or guardian by email by the Civic Officer in the Democratic Services Team. It is important that these are read carefully and confirmations off attendance or queries directed to the Civic Officer in a reasonable

timeframe prior to the event in question. Any invitations sent directly to the Youth Mayor by members of the public or local organisations must be forwarded on to the Civic Officer in the Democratic Services Team, who will then respond to the enquiry.

Punctuality at Civic events is extremely important, therefore the Youth Mayor, parent or guardian should ensure that adequate arrangements are in place to facilitate their prompt arrival at the appointed time. If unavoidably delayed for any reason, the parent or guardian should make contact with the Mayor's Chauffeur at the earliest opportunity to ensure minimal disruption to the proceedings of the engagement. The contact number for the Mayor's Chauffeur will be provided for this purpose and must not be shared with any third party.

Travel expenses

Reasonable travel expenses in the form of mileage claims at 52.2 pence per mile if travelling by car, bus tickets or taxi receipts as applicable, should be submitted to the Community Relations Manager in the Community Relations Team within one month of the date incurred.

Code of Conduct

As a high profile representative of the Borough Council, the Youth Mayor is expected to uphold an exemplary standard of conduct and at all times be mindful of the reputation of the Council.

Requirements include:

Remain apolitical

The Youth Mayor must remain apolitical at all times when acting or representing the office of Youth Mayor.

Personal appearance and presentation: Dress code

The Youth Mayor and their parent/guardian should ensure that they are both smartly and conservatively dressed when attending Civic engagements and Council meetings. Further advice will be contained in the civic engagement information provided prior to each engagement.

Attitude and behaviour

The Youth Mayor should treat others with respect, including the organisations and members of the public that they work alongside, being polite and courteous to Council associates and members of the public alike. The Youth Mayor should not:

- do anything which may cause the Council to breach the Equality Act 2010
- bully or intimidate any person
- do anything which compromises or is likely to compromise the impartiality of those who work for, or on behalf of, the Council, or the reputation of the Council itself.
- use or attempt to use the position as Youth Mayor improperly to confer on or secure for themselves or any other person, an advantage or disadvantage
- speak or make any decisions on behalf of the Council

Communication

The role of Youth Mayor at Gedling Borough Council is not a democratically elected position, as is the case at some Local Authorities. There is therefore no specific requirement that the duties of this role include formal written communication with the public. Any external communication to the Youth Mayor (i.e. requests for attendance at engagements, press statements etc.) should be directed to the generic Civic Email inbox: civic@gedling.gov.uk .

The role of Youth Mayor is not an appropriate channel for members of the public to direct service complaints about the Council. Should such incidences arise, the Youth Mayor is advised to inform the individual to contact the Council directly.

Although not anticipated, in the event of any requirement for social media mentioning Gedling Borough Council to be generated by the Youth Mayor, this would need to be sent on behalf of the Youth Mayor by members of the Council's communications team from a dedicated GBC social media account.

During their term of office, the Youth Mayor should maintain an awareness of their own personal social media and ensure that the content presents no risk to the reputation of the Council. Further advice can be provided by the GBC Communications Team.

Safeguarding

In accordance with Safeguarding of young people national guidelines, if under 18 years of age the Youth Mayor must be accompanied by a parent or guardian to all engagements, and the parent or guardian will carry full responsibility for the young person at all times. A risk assessment will be conducted on the role and updated annually. The Youth Mayor and their parent or guardian is required to sign this terms of agreement, and both the Youth Mayor and their parent or guardian will be required to complete a Gedling Borough Council photography consent form.

Attendance at Full Council

The Youth Mayor will be invited to attend meetings of the Council. The Youth Mayor is not required to attend, however if he / she chooses to do so, the Youth Mayor may be invited to speak by the Mayor, however is not entitled to vote.

Regalia

Unlike the Civic Head, there will be no requirement for the wearing of robes of office however a suitable Youth Mayor medallion of office has been created to enable the Youth Mayor to be clearly identifiable at events and in the media. The medallion should be worn by the Youth Mayor when attending all Civic engagements and Council meetings. The medallion will be retained by the outgoing Youth Mayor at the end of the term of office.

Declaration of agreement

The Youth Mayor and parent or guardian have both read and understand the above information and guidance and, in signing below, each agree to adhere to the terms set out in the Youth Mayor Protocol.

Youth Mayor

Name in capitals:

Signature:

Date:/...../.....

Parent or Guardian of the Youth Mayor

Name in capitals:

Signature:

Date:/...../.....



Report to Council

Subject: Proposed amendment to Procedural Standing Orders: Substitutes at Committees

Date: 15 July 2020

Author: Director of Organisational Development and Democratic Services

Purpose

To seek approval to amend the rules relating to substitutes on Committees set out in the Procedural Standing Orders contained in the Constitution.

Recommendations

THAT:

- 1) The amendments to the rules relating to substitutes on Committees set out in the Procedural Standing Orders as detailed in this report be agreed; and
- 2) The Monitoring Officer is authorised to make the appropriate amendments to the Constitution.

1 Background

1.1 In July 2014, Council approved an amendment to the Constitution to include the following Standing Order to permit substitutes at standing Committees and sub-Committees:

31. Substitutes on Committees

31.1 For each of the standing Committees and Sub-Committees for the Council there shall be appointed a pool of members not greater than one quarter of the total number of members allocated to each of the duly constituted political groups on that committee who will be permitted to attend that Committee or Sub-Committee as a substitute

in accordance with this Standing Order.

- 31.2 Where a member (the original member) of a standing Committee or Sub-Committee of the Council is unable to attend a meeting of that Committee or Sub-Committee the original member may request the member appointed as a substitute pursuant to Standing Order 31.1 (the substitute member) for that Committee or Sub-Committee for the political group to which the original member belongs to attend the Committee or Sub-Committee on behalf of the original member. The attendance of the substitute shall be notified in writing to the Chief Executive no later than 5 pm on the day before the meeting. The substitute member shall announce at the start of the meeting which member they are substituting for under the item “Apologies for Absence and Substitutions”.
- 31.3 A substitute member shall not be permitted to attend meetings of the Planning Committee, Environment and Licensing Committee or Licensing Act Committee unless (s)he has previously received appropriate training to the satisfaction of the Monitoring Officer.
- 31.4 The substitute member attending the Committee or Sub-Committee shall declare his/her presence as substitute at the commencement of the business of the Committee or Sub-Committee. The substitute member shall then act for all purposes, for the duration of that meeting only, as though he were the original member of the Committee or Sub-Committee.
- 31.5 If the original member of the Committee or Sub-Committee is the Chair or Vice-Chair of that Committee or Sub-Committee the substitute member shall not be entitled to act in that office.
- 1.2 Members should note that these rules for substitution do not apply to the Cabinet because substitution cannot apply in Executive arrangements. Furthermore the Licensing Act Panel, the Planning Delegation Panel and Scrutiny Working Groups are not subject to these rules because these are not standing sub-committees which Council appoints to.

2 Proposal

- 2.1 In light of the current Covid-19 pandemic, it is proposed that Standing Order 31 is amended to enable greater flexibility for additional members to act as substitutes. Whilst the Council now has the power to hold meetings remotely it must be recognised that there is a possibility a number of Members may be unable to attend meetings as a result of illness or technical issues. Although meetings may be quorate and lawfully able to proceed with business, there may however be difficulties in maintaining political balance. Amending the Standing Order will give political groups a

larger pool of substitutes to call upon to attend meeting to mitigate this risk.

- 2.2 It is therefore proposed that Standing Order 31.1 is amended to read as follows:

31.1 For each of the standing Committees and Sub-Committees for the Council, where a member of a committee is listed as a member of a political group for the purposes of allocating committee seats, all other eligible members of that political group properly notified to the proper officer who are not appointed members of that Committee or Sub-Committee are appointed as substitute members.”

- 2.3 Members should be aware that by removing the limit on the number of the pool of substitutes available to each group and enabling greater flexibility there is the potential for an entire committee or sub-committee to be composed of substitute members. The risks in such a situation are the loss of continuity in decision making and a larger proportion of the members attending have less knowledge and understanding of the business being transacted. In addition, the greater the proportion of members who substitute the greater the risk that the committee looks less like the committee which was actually appointed by the Council. These risks can be mitigated by retaining the requirement in the Standing Order for the Chief Executive to be notified of a substitute in writing to no later than 5 pm on the day before the meeting and requiring all Members (including substitutes) on Planning Committee, Environment and Licensing Committee or Licensing Act Committee to undergo training before they can attend meetings. The situation can also be monitored and any specific concerns raised with the Group Business Managers.

- 2.4 The proposed change falls within Standing Order 29 which states:

“29. Variation and Revocation of the Constitution

Any motion to add to, vary or revoke the Articles of the Constitution, Procedural Standing Orders, Standing Orders relating to Contracts, Standing Orders for Dealings with Land and Standing Orders relating to staff except for the amendment of financial limits and other amendments appropriate to give effect to changes in officers’ duties, responsibilities and titles, shall when proposed and seconded, stand adjourned without discussion to the next ordinary meeting of the Council”.

Consequently the changes to the Standing Orders cannot be agreed straightaway and the matter must be adjourned to the next ordinary meeting of Council.

3 Alternative Options

3.1 Council could decide to retain the current arrangements relating to substitutes at Committees. A designated pool of substitutes has the benefit of certainty and consistency, however does not provide maximum flexibility.

4 Financial Implications

4.1 There are no financial implications arising from this report.

5 Legal Implications

5.1 The primary purpose of appointing substitute members is to ensure that a Committee can achieve a quorum of members in order to transact business. It also seeks to ensure the political proportionality of a Committee reflects the political proportionality of the Council as a whole.

5,2 Appointment to Committees, including substitute members is the responsibility of Council.

6 Equalities Implications

6.1 There are no equalities implications arising from this report.

7 Carbon Reduction/Environmental Sustainability Implications

7.1 There are no carbon reduction/environmental sustainability implications arising from this report.

8 Appendices

8.1 None.

9 Background Papers

9.1 None.

Statutory Officer approval

**Approved by the Chief Financial
Officer**

Date: 30 June 2020

Drafted by the Monitoring Officer



Report to Council

Subject: Local Government Mental Health Challenge

Date: 16 September 2020

Author: Service Manager Community Relations

Purpose

To provide a progress update on the Council's work to meet the Local Government Mental Health Challenge.

Recommendation(s)

THAT:

- 1) **Council notes the content of this update on progress against the Local Authorities' Mental Health Challenge.**

1 Background

1.1 On 20 April 2016 Council resolved to make the following commitments which are defined in the Local Authorities' Mental Health Challenge:

- sign up to the Local Authorities' Mental Health Challenge.
- commit to appoint an elected member as 'mental health champion' across the council.
- seek to identify a member of staff within the council to act as 'lead officer' for mental health.
- support positive mental health in our community, including in local schools, neighbourhoods and workplaces.
- work to reduce inequalities in mental health in our community.
- work with local partners to offer effective support for people with mental health needs.

- tackle discrimination on the grounds of mental health in our community.
- proactively listen to people of all ages and backgrounds about what they need for better mental health.

At that meeting Council also resolved to:

- review the Council's progress with regards to meeting 'The Challenge' which will include a report to Council every six months.

1.2 This report provides the latest update to Council on progress in meeting the Mental Health Challenge. It should be noted that the six monthly progress reporting to Council has not happened to date. Nonetheless, since the original motion was passed, addressing social isolation and loneliness, health inequalities in the community and supporting employees with their health and wellbeing have become priorities embedded in the Gedling Plan. Progress against these priorities have been reported quarterly to Cabinet and Scrutiny as part of the Gedling Plan performance monitoring processes, most notably as part of the quarterly achievements report. This information is also made available on the Council's website on the "How we're doing" page - <https://www.gedling.gov.uk/council/aboutus/prioritiesplansandperformance/howweredoing/> and a hard copy of performance reporting is placed in the Members' Room every quarter.

1.3 In addition, Cabinet has considered and adopted the Health and Wellbeing Delivery Plan on 6 September 2018 which included the reporting of mental health and wellbeing case studies and future commitments within an action plan. On 7 November 2019 Cabinet also agreed a commitment to increase the focus on the prevention of mental health problems and the promotion of good mental health, by signing up to the Prevention Concordat for Better Mental Health. This reported the proposed action plan for taking this additional commitment forward.

1.4 Progress regarding mental health and wellbeing programmes is also reported through monthly Portfolio Holder meetings where relevant. Many programmes cross over the portfolios of Housing, Health and Wellbeing, Community Development and Young People and Equalities.

Mental Health Champion

1.5 In 2016 Cllr Alex Scroggie was appointed to the voluntary role of Mental Health Champion. Cllr Scroggie has supported many local community mental health initiatives, including fundraising for the Arnold Methodist Church Mental Health Befriending Project. Cllr Henry Wheeler, as portfolio holder for Housing, Health and Wellbeing has also performed a role to champion action for those needing mental health and wellbeing support.

Lead Officer

- 1.6 The Service Manager Community Relations has been acting as the lead officer for delivery of mental health initiatives directed by priorities embedded in the Gedling Plan.

On-going Mental Health Support and Initiatives

- 1.7 Since 2016, the Council has continued to support and develop new work programmes to promote positive mental well-being in both the workplace and the community. Initiatives have included support for the Arnold Methodist Church Mental Health Befriending Project, an annual grant agreement with WeRHere counselling service, developing sustainable social prescribing schemes for local older people and establishing the Employee Assistance programme for staff which offers free, confidential and independent support to help achieve a greater work/life balance.

Appendix A provides an overview of mental health and wellbeing initiatives the Council has supported and coordinated.

Prevention Concordat for Better Mental Health

- 1.8 In November 2019, Cabinet agreed to make a commitment to increase the focus on the prevention of mental health problems and the promotion of good mental health within Gedling Borough, by signing up to the Prevention Concordat for Better Mental Health. In January 2020, the Council's submission was approved by Public Health England and the Chief Executive signed the Prevention Concordat on behalf of the Council. The Concordat Action Plan was presented to the Gedling Health and Wellbeing Partnership in January 2020 and partners agreed to work together on addressing this and identifying new actions as need emerges.

Covid-19 Pandemic

- 1.9 Following the Covid-19 outbreak and subsequent lockdown and Government restrictions, the Council has continued to commit its support for both staff and residents during this challenging period. As part of the emergency response the Council established its Giving for Gedling team encompassing officers from across service areas to establish the Richard Herrod Giving for Gedling Hub and reached out to local vulnerable people by facilitating their requests for need. Dedicated staff members have been in contact with close to 2000 local people needing support, many of these identifying the challenges they were facing regarding their mental health. Support offered has included food parcel deliveries, but also signposting to a range of wellbeing services offered locally, including promoting dedicated helplines relating to domestic abuse and mental health.
- 1.10 Comprehensive guidance has been established for employees during the pandemic that has included advice on wellbeing, working arrangements and tips for working at home. This has included supporting staff while their children have been unable

to attend school with many colleagues working flexible early morning and evening hours to enable childcare arrangements. As part of the community response, the Council has supported spontaneous volunteering groups that have been reaching out to vulnerable residents and also supported the establishment of a Volunteer Befriending Service for the South Nottinghamshire area that has been offering its service to Gedling residents.

- 1.11 It should be noted that many of the community support groups have had to cease meetings during the Covid-19 pandemic, mainly due to Government restrictions on gatherings and social distancing, but also following shielding advice for vulnerable groups. Many of these groups are yet to return, therefore posing a growing issue for the mental health support for some of our more vulnerable and older residents. The Council's Reset Strategy has identified actions to understand this growing problem and commitments to address these, working alongside health and social care partners and local voluntary sector.

2 Proposal

- 2.1 It is proposed that Council notes the content of this update on progress against the Local Authorities' Mental Health Challenge.

3 Alternative Options

- 3.1 Not to report progress on meeting the Mental Health Challenge to Council, however the original motion resolves to review and report progress in this manner.

4 Financial Implications

- 4.1 There are no financial implications.

5 Legal Implications

- 5.1 In signing up to the Local Government Mental Health Challenge, the Council has demonstrated its commitment to the actions listed in paragraph 1.1 above. Council approved regular reporting back to Council on progress. By signing up to the Challenge there is an expectation that work in relation to that commitment will be undertaken and that the Council will have regard to this commitment when delivering services and planning policy making. Reports to Council every six months in accordance with the original motion should continue, in addition to the separate reports to the Executive.

6 Equalities Implications

- 6.1 By signing up to the Local Government Mental Health Challenge, the Council is committed to making a positive impact for protected characteristics as defined by the Equalities Act.

- Age: supporting older and young people in the communities through community initiatives such as WeRHere, SPRING social prescribing schemes and Express Yourself arts and wellbeing programme.
- Gender: a balance of support offered to both males and females suffering mental health problems through social prescribing, community befriending projects and WeRHere counselling services.
- Disability: certain initiatives have a positive wellbeing impact for those with a disability, such as accessible leisure centre facilities, Citizen Advice outreach, sessions at community centres, the Hospital to Homes project and also the targeted support for Vulnerable People during the Covid-19 pandemic.
- Race and ethnicity: The Council has provided dedicated support for the Caribbean and Asian Elders groups to address social isolation within these communities.
- Other Groups: Citizen Advice Outreach and the Covid-19 response are examples where additional support has been offered to enable positive mental wellbeing for other groups according to their deprivation, income and health conditions.

7 Carbon Reduction/Environmental Sustainability Implications

7.1 There are no carbon reduction or environmental sustainability implications.

8 Appendices

8.1 Appendix A: Gedling Borough Council Mental Health Projects

9 Background Papers

9.1 None.

Statutory Officer approval

Approved by: Tina Adams

Date: 07/09/20

On behalf of the Chief Financial Officer

Approved by: Francesca Whyley

Date: 04/09/20

On behalf of the Monitoring Officer

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Mental Health Befriending for Arnold Residents

The Mental Health Befriending Service, run by Arnold Methodist Church and supported by the Council, has many volunteers and links with many providers such as the Alzheimer's Society, Men in Sheds, carer's support and a number of professionals in the mental health field.

The breadth of activities on offer to visitors includes a new multi games table including such things as pool and table football, creative writing courses and a wider range of craft activities.

The weekly Friday sessions offer a safe place for sufferers, carers and their families that they find rewarding and good for their wellbeing.

Men in Sheds

Socially isolated older men continue to participate in the Men in Sheds workshop based in Daybrook and they also benefited from a range of additional social activities such as day trips, meals, sporting activities and a Christmas Party. New friendships have developed and grown beyond the Men in Sheds activities and members have reported that being involved has improved their retirement. Other benefits have been:

- Increased confidence
- Increased awareness of health issues
- Signposting to other support services
- Men empowered to help run the workshop
- Respite for carers
- Teaching and learning opportunities.

Health and Wellbeing Newsletter

Over 3000 local residents are subscribed to this e-newsletter which sends information on activities and services provided to promote healthy lifestyles. Information has included:

- Every Mind Matters campaign
- Self-Care week
- Weight management service
- World Mental Health Day
- Online gambling support
- Talking therapies
- Covid-19 and befriending support

Wellbeing@work

Gedling Borough Council's long established workplace health scheme makes staff aware of health and lifestyle advice through a regular e-newsletter and regular lunchtime sessions, such as fitness, table tennis, pilates and mindfulness, are

offered too. Annual health fairs provided free health screening, checks and advice. The Council has also introduced substance misuse and menopause in the workplace policies and provides an employee assistance scheme that offers free, confidential and independent support.

SPRIING Social Prescribing Scheme

Gedling Borough Council and Gedling Homes have delivered this scheme for older people in partnership, courtesy of funded from Jigsaw Homes group. The scheme was co-produced and co-designed with Gedling Seniors Council in 2018. Since then self-referrals and agency referrals have been received and volunteer community navigators recruited. Many local community groups have supporting the project and others have received additional capacity building support to enable them to get involved. Nottingham Trent University has undertaken an external evaluation of the scheme.

Regular 'SPRIING Link' social and information events have built a wide range of partnerships with local and strategic groups and organisations. Examples of activities that clients have been signposted to and engaged in include leisure centre activities, lunch clubs, SPRIING link sessions and the Arnold Methodist Church Mental Health Befriending project.

SPRIING was designed as a pilot to inform future funding for social prescribing schemes in the area. Learning from the scheme has been used to inform the development of the South Notts social prescribing system and appointment of new NHS Link Workers. The Council has been working with social prescribing partners across South Nottinghamshire to ensure there is a smooth transition for SPRIING clients into the new system.

South Nottinghamshire Community Development Worker

Gedling Borough Council has been commissioned to host a 12 month Community Development Worker post working across South Nottinghamshire. The £35,000 funding has been allocated by South Nottinghamshire Integrated Care Partnership and will work with other districts and partners to support the new social prescribing Link Workers across the area that are funded by the NHS. This work builds on the local community capacity building work that the Community Relations Service area has been undertaking as part of the SPRIING scheme.

The Council's managed to continue its community development work to engage with community groups interested in working with NHS Link Workers to support social prescribing during the Covid-19 restrictions. Existing and emerging Facebook groups and a list of community groups that offer support to vulnerable people have been compiled and shared with the Link Workers.

Sustainable Health and Wellbeing Schemes

A number of local activities continued to be supported promoting the health and wellbeing of more isolated residents prior to the Covid-19 lockdown. These included the local volunteer led Walking for Health scheme and sessions in leisure centres such as Heartbeats, Falls Prevention, Strokability and DNA Health. Work to get these initiatives operating again is part of the Council's Reset Strategy delivery.

Express Yourself

The Council's long running partnership with City Arts has continued as funding was obtained for the Express Yourself project in 2019. Targeting young people in the Gedling area aged 13-17 it aims to support them in gaining skills and qualifications by raising self-esteem in a safe creative environment. Funding has been sourced courtesy of Nottinghamshire County Council's Local Improvement Scheme.

Participants in the project worked with an artist to create a new mural for the bridge on the railway cutting running along the edge of Arnot Hill Park to mark 100 years of Arnot Hill Park as a public park.

During the period of Covid-19 restriction the Express Yourself project has been offering online zine-making classes for 13-17 year olds, designed to support young people's mental wellbeing through exploring creative tips and ideas. The sessions take place on Google Classroom and participants get a free art pack too and the Council has been supporting City Arts to promote these sessions to the Gedling community.

Accessibility Swim Sessions

These swim sessions launched in March 2018 and took place every Tuesday from 1:45pm to 2:45pm at Arnold Leisure Centre prior to the Covid-19 lockdown and closure of the leisure centres. Originally planned as a dementia friendly swim session there is no music or lane ropes and customers can help themselves to floats to assist in their session.

There was nothing programmed in immediately after or before these sessions allowing participants to have a quiet, calm changing experience & all staff on duty have received dementia friendly training.

During the sessions there have been hoists for support into the water and good accessible changing facilities and parking and as a result the session is also proving popular with swimmers suffering from MS.

Social Isolation in Gedling

Nottingham Trent University, working with the Council, have previously commissioned a research project into social isolation affecting older and younger people in Gedling targeting a small cohort of local residents. The report findings considered older and younger participants views on:

- Lack of services

- Online engagement
- Dementia and loneliness
- Lack of mobility.

Gedling Seniors Council

The Seniors Council is a combination of representatives of grass roots groups serving the older community, individual older citizens and representatives of wider charities supporting the older sector. Issues considered as part of its action plan that affect mental health and wellbeing have been:

- Local Healthcare and Advice – CCG Representatives
- Transport
- Getting Out and About in Gedling
- Volunteering and participation
- Housing, Quality of Life, Community Care and Independent Living
- Public Protection

The Seniors Council has helped to co-produce the SPRING social prescribing scheme in 2018 and participated in a successful Intergenerational Conference in 2019 partnering Gedling Youth Council. In December 2019, it hosted the Syrian Society of Nottingham Community Meal event in collaboration with the Syrian Society and Gedling Refugee Befriending Scheme. The theme of the meeting was ‘Celebrating Volunteering and Support in the Community’, and also presented an opportunity for Syrian families to thank Nottingham for the welcome they have received.

Prior to the Covid-19 lockdown there were plans to strengthen links between the Mental Health Befriending project and Syrian Families Befriending project and participate in a heritage tour of the Borough with targeted vulnerable groups to assess the accessibility of a newly proposed heritage walking and cycling way for the Borough.

Seniors Council meetings have had to cease since Covid-19 restrictions have been in place. A key aspect of the Council’s Reset Strategy plans will be to determine appropriate re-engagement with the Seniors Council.

Gedling Youth Council

The Youth Council has entered its third term with 28 active members and has been successful in engaging local young people in its work; 22% of the countywide ‘Make Your Mark’ campaign survey came from Gedling. The survey has informed an action plan relating to knife crime, a Curriculum for Life, young people’s mental health and loneliness and isolation and members of Youth Council have shared their intentions with Gedling Borough Council’s Senior Leadership Team as part of the Children’s Takeover Challenge and previously presented to Full Council their findings from their bullying in schools consultation.

The Youth Council has produced an Anti-bullying Pack championed across Nottinghamshire, has its outgoing Chair win the overall 'Pride of Gedling' Award in 2019 and a current member has been appointed as a Young Person's Health and Wellbeing Champion for Nottinghamshire. It has also led on the 2019 Intergenerational event hosted with Gedling Seniors Council and is keen to move forward on the action plan from that event, which includes:

- School life
- Bullying/Cyberbullying
- Prejudice and Discrimination
- Loneliness and Isolation
- Mental Health
- Knife Crime, fear of crime

Youth Council meetings have had to cease since Covid-19 restrictions have been in place. A key aspect of the Council's Reset Strategy plans will be to determine appropriate re-engagement with the Youth Council.

Gedling Health Champion for Public Health & the Youth Service

Member of the Gedling Youth Council, Eleanor Lumb has been elected as the Health Champion for Public Health and the Youth Service.

This is a new and important 2-year voluntary role which enables Eleanor to be the voice for young people's health throughout the County. Eleanor had been attending the Young People's Health Strategy meetings, Children and Young Peoples committee meetings, Clinical Commissioning Groups, Patient Participation Groups and local hospital youth forums to represent the voice of young people across Nottinghamshire. Eleanor's role is to work with the Young People's Board and Members of Youth Parliament to communicate key messages and work around healthcare which enables young people to have an active role in services that affect them. Eleanor sends briefs and questionnaires to participation groups to get views, ideas and feedback from young people.

Eleanor was elected to the Gedling Youth Council in March 2018, and in that time has participated in the Scrutiny of Young People's Health and Wellbeing Services in Gedling and a number of Youth Council projects and initiatives.

WeRHere Counselling Service

WeRHere is a counselling service for families who are facing crisis that is part funded by a grant agreement with Gedling Borough Council.

The organisation supports many local residents and has reported increases to its waiting list and also an increase in the number of young people suffering with mental health issues, particularly since the Covid-19 lockdown.

The grant agreement with WeRHere has continued during the Covid-19 lockdown with clients being supported via their preferred remote medium, such as telephone, video call or skype.

Good Neighbour and Garden Competitions

Gedling Borough Council has been running these annual competitions in Netherfield and Newstead Village. Many local socially isolated people engage in the garden competitions and the annual presentations provided an opportunity for them to socialise and engage with the wider community. Unfortunately, due to Covid-19 it has not been possible to run these projects in 2020.

Gedling Caribbean Elders

This group that meets at the Brickyard Community Centre has been supported to establish a committee of four individuals, a bank account, a constitution and full set of required policies, membership forms and membership register. In addition it has been supported to receive a further three year's grant funding from Nottinghamshire County Council in 2018. Three of the group are represented on the Gedling Senior's Council and the Elder's group offers an essential opportunity for local older people from the Caribbean community to meet and socialise.

Sustainable Community Hubs

Community halls and centres are key locations for communities to meet and participate in social and physical activities. Local work continues to provide community centres and support sustainable community run initiatives. Outcomes have included:

- A broad programme activities delivered by communities at Gedling Borough Council community centres, including tea dances, Swing Into Shape, Zumba, Yoga, Age Concern, Mencap, Caribbean Elders and activities for children and young people
- The successful development of Eagle's Nest Community Centre in Arnold following its asset transfer from Gedling Borough Council. The centre has been refurbished and provides a thriving programme for older and younger people.
- The successful asset transfer of Haywood Road Community Centre to Haywood Road Community Association following significant investment to refurbish the facilities. The centre's programme includes an Arts group, Circle Dance group, Scrabble group, yoga, meditation, Weight Watchers, martial arts and drama.

All of these facilities have been required to close as part of Covid-19 restrictions. A key aspect of the Council's Reset Strategy is to support the re-opening and future sustainability of these settings as essential community assets supporting local residents.

Citizens Advice Bureau Outreach in Arnold, Calverton and Netherfield

Gedling Borough Council has a grant agreement with Nottingham and District Citizen's Advice Bureau (CAB) to provide these outreaches in the Borough. Between April 2018 and September 2019, 689 local residents were assisted, 63% of these were female and 50% were either disabled or had a long-term health condition. 60% of residents assisted were over 50 years old. Most advice related to benefits, tax credit and universal credit, although consumer debt was also a key issue.

There has been successful brokerage for CAB to pilot outreach in key GP Surgeries from August 2019. This is being funded by the Homelessness grant initiative.

The grant for CAB outreach services for Gedling residents has continued during Covid-19 lockdown, but has needed to be delivered over the telephone.

Portfolio Holder for Young People and Equalities

To raise the profile of issues of inequality in the Borough and to further work to support young people locally, Gedling Borough Council appointed a new Cabinet Portfolio Holder for Equalities and Young People in 2019. Cllr Viv McCrossan currently occupies this position.

Carlton-le-Willows Health Fair

A Health and Wellbeing Fair has been held at Carlton Le Willows Academy in 2019 in partnership with the Council. In all over 1200 pupils attended the event.

Providers included the Bereavement Society, Harmless, Sexual Health, LGBT and Outburst from base 51. The young people responded positively to the event and visited the stalls in their hundreds.

Gedling Borough Council adopts a Menopause at Work Policy

The purpose of this policy is to provide managers and team members with information about what menopause is and identify how the organisation can respond in practical and positive ways to ensure women experiencing symptoms of menopause can be supported within the workplace.

Its main objectives are:

- To inform of causes and symptoms of menopause
- To identify specific roles of a manager to effectively support employees within their team who are experiencing the symptoms of menopause to foster an environment in which employees can openly and comfortably engage in discussions about menopause and to ensure that women suffering with menopause symptoms feel confident to ask for support and reasonable adjustments
- To identify links to other relevant local policies and organisational support that exist to help support women who are experiencing the menopause
- To identify channels of support

Promotion of accessible leisure facilities within Gedling

Gedling Borough Council has published footage online to promote their accessible leisure facilities and sessions. This includes two members of the public talking about their positive experience in using physical activity to recover from a period of ill health. <https://www.gedling.gov.uk/specialist-sessions/>.

Hospital to Homes

The Council were finalists in the “Best Environmental Health Project 2019” at Chartered Institute of Environmental Health Awards. They have been shortlisted for The Gedling Hospital Prevention and Discharge Project. This pilot project between Gedling Borough Council Public Protection Service and three hospitals in Nottingham was established to reduce bed-blocking and avoidable admissions caused by unsafe or unsuitable housing and to support homeless patients through holistic and flexible services. Two part-time coordinators support vulnerable to towards positive outcomes. The service is currently funded by Gedling Borough and the Council has been working with the Greater Nottingham Clinical Commissioning Group to bid for Public Health England for additional 12 months funding.

South Nottinghamshire Befriending Service

The Council has worked with Rushcliffe CVS to establish a telephone volunteer befriending services that will target support for Gedling residents. Initial funding has been obtained from the Nottinghamshire County Council Coronavirus Community Fund for a collaborative Humanitarian response across Gedling, Broxtowe and Rushcliffe. We are keen extend this bid to cover a 12 month period to align better with the existing community development work we have already been leading on, linking with NHS Link Workers. The befriending service has provided further opportunities for the volunteers the Council has recruited as part of our Humanitarian response to Covid-19.

Community and Voluntary E-newsletter

Our latest e-newsletters have been circulated to support groups and residents during Covid-19 restrictions. Details circulated include:

- City Arts Express Yourself project are offering online zine-making classes for Nottinghamshire 13-17 year olds, designed to support young people’s mental wellbeing through exploring creative tips and ideas.
- Age UK’s Veteran’s At Home activity packs for lonely and isolated armed forces veterans.
- Relate Nottinghamshire free counselling sessions
- South Nottinghamshire Volunteer Befriending Service
- Various Covid-19 funding schemes.

In Need Requests and Contacting Vulnerable People (VP) during Covid-19 Pandemic

As part of its Humanitarian Response to the Covid-19 pandemic, the Council established its Giving for Gedling website portal. The portal offered an opportunity for local residents to request support from the Council. In addition the Council has undertaken calls to locally identified Vulnerable People (VPs) with whom there had been no recorded contact with by agencies during the pandemic.

By 12/08/20, the Council has dealt with 862 requests for need and had made 944 additional calls to other VPs.

As the shielding period for VPs ended at the start of August 2020, along with completing the nationally identified VP calls, our Customer Services team is also calling those residents who receive food parcels and helping them to return to some sort of normality and sustainable way to obtain their food in the future. They are also looking into potential benefits they may be entitled to which may help them financially. The team is aware that there are still residents on the list who still require some help, and will continue to arrange support while it is required.

Mental Health Awareness and Support for Staff

The Council had identified a local supplier to deliver a programme of “classroom-based” mental health awareness and training events. These events were to be targeted at both team members and team managers and had been planned for September 2020. Unfortunately it has not been possible to deliver these events but it is planned to continue with these again next Spring 2021 subject to the proposed methods of delivery being Covid-safe. In the meantime however, the Organisational Development Team has sourced a simple and cost-effective mental health awareness package that can be delivered remotely either to employees that have a council computer or to those that don't through their own devices such as a smartphone. The package focusses on awareness and signposting rather than being a full training package but it is customisable to allow links to other specialist sites that the council would want to bring to the attention of employees. This is seen as an additional support service alongside other offerings including the long-standing Employee Assistance Programme that is open to all employees.

Covid-19 Reset Strategy

In order to ensure the needs of our residents and employees are supported as we move out of the pandemic situation, the Council has developed actions as part of its Covid-19 Reset Strategy. Recognising the mental health wellbeing needs of the population and our staff during this challenging time, the following actions have been embedded in these plans:

Resident and Communities Action Plan

- Adopting an integrated whole system wellbeing approach to agency and sector working from strategic to neighbourhood level ensuring all commissioned health services are meeting the needs of the Gedling population.
- Developing and working with key stakeholders to embed a sustainable social prescribing programme for vulnerable and lonely and isolated residents across the borough.
- A community asset based approach where communities and all agencies can support residents through physical and social activities.
- Supporting local groups to tackle loneliness and isolation.
- Enabling the development of strong community wellbeing hubs and venues across the Borough that offer support and help to connect our residents.
- Considering how digital technology can be embraced to support those most isolated in the community.

Support Services Action Plan

- Promote mental health and wellbeing amongst staff.



Report to Council

Subject: Pavement Licences under the Business and Planning Act 2020

Date: 16 September 2020

Author: Service Manager – Legal Services

Purpose

To formally delegate functions under Part 1 of the Business and Planning Act 2020 to the Environment and Licensing Committee.

Recommendation

THAT: functions under Part 1 of the Business and Planning Act 2020 be delegated to the Environment and Licensing Committee.

1 Background

- 1.1 The Business and Planning Act 2020 (“the Act”) received Royal Assent and came in to effect on 22 July 2020. The Act allows operators of businesses selling food and drink to apply to their local authority for a pavement licence, which gives authorisation to put certain removable furniture such as tables and chairs on the highway adjacent to their premises to sell food and drink from and/or for their customers to use. Under the Act, the pavement licensing regime is operated by the appropriate local authority, which is the district council in whose area relevant premises are situated. There are a number of statutory obligations placed on the Council in respect of the new pavement licensing regime.
- 1.2 Prior to the introduction of the Act operators had to apply for two different permissions to enable tables and chairs to be placed on the pavement for customers. Firstly planning permission was required, which allows a change of use of the land from a highway use to restaurant/tables and chairs use, then a permit from the Highway Authority issued under the Highway Act 1980 was required. This regime was considered to be time consuming and not supporting swift re-opening of our high streets, and so, although it will remain in place, Part 1 of the Business and Planning Act

2020 was introduced. The new licence process is intended to help businesses to trade at a larger capacity whilst adhering to social distancing guidelines by providing the opportunity to quickly extend their premises onto the highway where it is safe to do so. The Act sets out a swift timetable for determination of applications which makes the process much shorter and licences can be granted up to September 2021.

- 1.3 The Act received Royal Assent on 22 July 2020 and came in to effect on the same day. Late amendments to Bill by the House of Lords and approved on 21st July 2020 changed the functions under Part 1 of the Act to non-executive functions as a result it would fall within the remit of full Council. As Elected Members are aware, decisions in respect of licensing have been delegated to the Environment and Licensing Committee, however as new functions the power to deal with pavement licences is not included in the current delegation to the Committee and therefore remains with full Council. Given the speed within which the Act has been passed and the need to have procedures and delegations in place to ensure applications for the new pavement licences could be dealt with immediately, the Chief Executive in consultation with the Mayor exercised urgent powers to delegate authority to the Director of Community Health and Wellbeing to exercise functions under the Act and agreed that applications for pavement licences will not attract an application fee.

2 Proposal

- 2.1 It is unclear how long the legislation will remain in force, and at present pavement licences can only be issued up to September 2021. Whilst the arrangements may not be long term, it is proposed that the function of pavement licences be formally delegated to the Environment and Licensing Committee by Council. The decision of the Chief Executive to delegate to the Director ensured that the Council was able to fulfil its statutory requirements in the immediacy, but this delegation from full Council will enable Committee to have overarching responsibility and oversight of the function going forward. It will also ensure that if there are any amendments to the Business and Planning Act 2020 which require further decisions, these can be made by the Committee rather than needing to come into Council.

3 Alternative Options

- 3.1 Council could choose not to grant a formal delegation of the pavement licensing function to Environment and Licensing Committee. However the proposal is consistent with other delegations to this Committee. As a licensing function, this sits well with other functions which the Environment and Licensing Committee is responsible for.

4 Financial Implications

4.1 There are no financial implications directly arising from this report.

5 Legal Implications

5.1 A last minute amendment to the Business and Planning Bill confirmed pavement licences is a non-executive function meaning that it is a function which sits with full Council. There are no existing delegations in the Council's constitution to the Environment and Licensing Committee in relation to this new type of licence.

6 Equalities Implications

6.1 There are no equalities implications directly arising from this report.

7 Carbon Reduction/Environmental Sustainability Implications

7.1 There are no carbon reduction/environmental sustainability implications directly arising from this report.

8 Appendices

8.1 None.

9 Background Papers

9.1 None.

Statutory Officer approval

Approved by the Chief Financial Officer
Date: 1 September 2020

Drafted by the Deputy Monitoring Officer

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MINUTES CABINET

Thursday 2 July 2020

Councillor John Clarke (Chair)

Councillor Peter Barnes
Councillor David Ellis
Councillor Gary Gregory

Councillor Jenny Hollingsworth
Councillor Viv McCrossen
Councillor Henry Wheeler

Absent: Councillor Michael Payne

Officers in Attendance: M Hill, M Avery, A Ball, H Barrington, J Davies,
J Gray, C McCleary and D Wakelin

8 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Payne.

9 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 18 JUNE 2020

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

10 DECLARATION OF INTERESTS

None.

11 ANNUAL TREASURY ACTIVITY REPORT 2019/20

The Assistant Director of Finance introduced a report, which had been circulated prior to the meeting, seeking approval for the Annual Treasury Activity Report for referral to Council as required by regulations.

RESOLVED:

To approve the Annual Treasury Activity Report and refer it to Council for approval as required by the regulations.

12 BUDGET OUTTURN AND BUDGET CARRY FORWARDS 2019-20

The Assistant Director of Finance introduced a report, which had been circulated in advance of the meeting, presenting the Budget Outturn and Budget Carry Forwards for 2019-20.

RESOLVED to:

- 1) Note the Budget Outturn figures for 2019-20;
- 2) Approve the movements in Earmarked Reserves and Provisions as detailed in paragraphs 2.4 and 2.5 of the report;
- 3) Note the capital carry forwards approved by the Chief Financial Officer included in Appendix 6 to the report, being amounts not in excess of £50,000 and committed schemes above £50,000; and
- 4) Refer to Council for approval:
 - a) The capital carry forwards of £1,120,000 included in Appendix 6 to the report for non-committed schemes in excess of £50,000;
 - b) The overall method of financing of the 2019-20 capital expenditure as set out in paragraph 3.4 of the report;
 - c) The capital determinations regarding financing and debt provisions as set out in paragraph 3.5 of the report.

13 GEDLING PLAN QUARTER 4 AND YEAR END PERFORMANCE REPORT

The Acting Chief Executive delivered a presentation on year-end performance including key achievements delivered.

The Director of Organisational Development and Democratic Services went on to highlight results from staff and resident surveys carried out during 2019.

RESOLVED to:

- 1) Note the progress against the Improvement Actions and Performance Indicators in the 2019/20 Gedling Plan; and
- 2) Request a further report to Cabinet setting out progress made in relation to unachieved performance targets highlighted in paragraph 2.6 of the report.

14 BUSINESS CONTINUITY POLICY

The Director of Organisational Development and Democratic Services introduced a report of the Health, Safety and Emergency Planning Officer, which had been circulated in advance of the meeting, seeking approval to formally adopt new business continuity arrangements.

RESOLVED to:

- 1) Approve the Business Continuity Policy at Appendix 1 to the report, to be applied to all service areas;
- 2) Approve the Business Impact Assessment Guidance at Appendix 2 to the report;
- 3) Approve the Business Impact Assessment Template at Appendix 3 to the report;
- 4) Authorise the Director responsible for emergency planning and business continuity to approve future minor updates to the Policy as outlined in paragraph 2.5 of the report;
- 5) Authorise the Health, Safety and Emergency Planning Officer to make amendments to the Business Impact Assessment templates and guidance to ensure they remain fit for purpose as outlined in paragraph 2.6 of the report; and
- 6) Agree the Business continuity promotion proposal as outlined in paragraph 2.7 of the report.

15 CARLTON SQUARE REGENERATION SCHEME

The Service Manager Economic Growth and Regeneration introduced a report, which had been circulated in advance of the meeting, updating on the progress of the Carlton Square Improvement scheme and seeking approval for further progression of the project.

RESOLVED to:

- 1) Thank officers for the recommendations and the work done so far in engaging with businesses;
- 2) Approve the final scheme of improvement works for Carlton Square car park as shown at Appendix 4 to the report;
- 3) Authorise the Chief Executive to submit an application for planning permission for the approved scheme at Carlton Square car park;

- 4) Delegate authority to the Service Manager of Economic Growth and Regeneration to make any minor amendments to the approved scheme as required during the planning application process;
- 5) Approve the decrease in the total project budget from £600,000 to £450,000 to reflect that the Council is only delivering part of the overall comprehensive scheme in its ownership;
- 6) Delegate authority to the Director of Organisational Development and Democratic Services to negotiate and enter into a legal agreement with BNP Paribas for the comprehensive development of Carlton Square, subject to the grant of planning permission and external funding being secured by the Council;
- 7) Approve an additional and separate capital budget of £25,000 for the improvement works to the proposed service yard to be funded by a contribution from the Economic Development Reserve; and
- 8) Note the progress to date, as set out in the report, and the intention to apply for funding for the works from the D2N2 LEP N2TC fund.

16 GREATER NOTTINGHAM STRATEGIC PLAN GROWTH OPTIONS CONSULTATION

The Service Manager Planning Policy introduced a report, which had been circulated in advance of the meeting, seeking approval to commence consultation on the Greater Nottingham Strategic Plan Growth Options document.

RESOLVED to:

- 1) Approve the Greater Nottingham Strategic Plan Growth Options document to allow a period of public representations; and
- 2) Delegate authority to the Service Manager Planning Policy to make minor editing changes necessary to the Growth Options document prior to consultation.

17 FORWARD PLAN

Consideration was given to a report of the Service Manager, Democratic Services, which had been circulated prior to the meeting, detailing the Executive's draft Forward Plan for the next four month period.

RESOLVED:

To note the report.

18 ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 3.30 pm

Signed by Chair:

Date:

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MINUTES AUDIT COMMITTEE

Tuesday 7 July 2020

Councillor Bob Collis (Chair)

| | |
|------------------------------|-----------------------------|
| Councillor Meredith Lawrence | Councillor Kathryn Fox |
| Councillor Liz Clunie | Councillor Helen Greensmith |
| Councillor Boyd Elliott | Councillor Jennifer Thomas |

Officers in Attendance: A Ball, H Barrington and A Dubberley

11 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

None.

12 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 1 JUNE 2020

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

13 DECLARATION OF INTERESTS.

None.

14 PROGRESS UPDATE – IT GENERAL CONTROLS AUDIT

Consideration was given to a report of the Director of Organisational Development and Democratic Services which reported progress against the high priority actions contained in the IT general controls audit report.

RESOLVED to:

Note the progress in relation to high priority actions contained in the IT general controls audit report.

15 CORPORATE RISK MANAGEMENT SCORECARD QUARTER 4 2019/20

The Assistant Director Finance introduced a report which had been circulated in advance of the meeting, advising members of the current level of assurance that can be provided against each corporate risk.

RESOLVED to:

- 1) Note the progress of actions identified within the Corporate Risk Register; and
- 2) Thank officers for the improvements made to the level of risk particularly during the current difficult time

16 ANNUAL GOVERNANCE STATEMENT 2019/20

The assistant Director Finance introduced a report, which had been circulated in advance of the meeting, presenting the proposed Annual Governance Statement for 2019/20.

RESOLVED:

To note the Annual Governance Statement 2019/20 .

17 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 2.30 pm

Signed by Chair:
Date:

MINUTES APPEALS AND RETIREMENTS COMMITTEE

Monday 13 July 2020

Councillor Barbara Miller (Chair)

Councillor Paul Feeney
Councillor Jim Creamer
Councillor Simon Murray

Councillor Marje Paling
Councillor John Parr
Councillor John Truscott

Officers in Attendance: H Barrington, A Dubberley and M Hill

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

None.

2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 7 NOVEMBER 2019

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

3 DECLARATION OF INTERESTS.

None.

4 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

5 EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(a)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12a of the Local Government Act 1972.

6 CONSIDERATION OF FLEXIBLE RETIREMENT PROPOSAL

The Director of Organisational Development and Democratic Services introduced a report, which had been circulated in advance of the meeting, asking the Committee to consider applying local pension discretions in respect of a post holder in order to enable a funded and unreduced flexible retirement arrangement which will contribute to the Council's efficiency programme.

RESOLVED:

- 1) To agree to apply the following local pension discretions within the LGPS Regulations in respect to the post holder:
 - a) Under Regulation R30(6) and TP11(2)- to allow all benefits to be paid in full to the post holder as they are age 55+ and the hours of work for their post will be reduced from 37 per week down to approximately 22.5 per week and they will continue to work afterwards through a flexible retirement arrangement; and
 - b) Under Regulation R30(8) - to agree to waive in whole, all actuarial reduction on benefits paid on flexible retirement.
- 2) To confirm that the business case presented satisfies the terms of the local discretions policy statement; and
- 3) That having applied these local discretions, authorises the release of a fully-funded and unreduced flexible retirement pension to the post holder with effect from 14 July 2020.

The meeting finished at 2.25 pm

Signed by Chair:
Date:

MINUTES ENVIRONMENT AND LICENSING COMMITTEE

Tuesday 14 July 2020

Councillor Marje Paling (Chair)

Present: Councillor Nicki Brooks Councillor Julie Najuk
 Councillor Pat Bosworth Councillor Sam Smith
 Councillor Boyd Elliott Councillor Clive Towsey-Hinton
 Councillor Roxanne Ellis Councillor John Truscott
 Councillor Des Gibbons Councillor Paul Wilkinson

Officers in Attendance: C Allcock, H Lee and R Pentlow

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

None.

**2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE
MEETING HELD ON 3 MARCH 2020**

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

3 DECLARATION OF INTERESTS.

None.

4 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

5 EXCLUSION OF THE PRESS AND PUBLIC.

RESOLVED:

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

6

APPLICATION FOR A ONE YEAR HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE

Consideration was given to the report of the Director of Health and Community Wellbeing, which had been circulated prior to the meeting, regarding an application for a one year joint Hackney Carriage/Private Hire Drivers Licence for JK.

JK attended the meeting and addressed the Committee.

In making its decision, the Committee applied the Council's approved Policy and Guidelines.

RESOLVED:

To grant JK a one year joint Hackney Carriage/Private Hire Driver's Licence.

The meeting finished at 2.45 pm

Signed by Chair:
Date:

MINUTES OVERVIEW AND SCRUTINY COMMITTEE

Monday 20 July 2020

Councillor Liz Clunie (Chair)

| | |
|---------------------------|-------------------------|
| Councillor Michael Boyle | Councillor Simon Murray |
| Councillor Jim Creamer | Councillor Marje Paling |
| Councillor Rachael Ellis | Councillor Martin Smith |
| Councillor Andrew Ellwood | Councillor Sam Smith |
| Councillor Mike Hope | |

Apologies for absence: Councillor Sandra Barnes and Councillor Jennifer Thomas

Officers in Attendance: H Barrington, A Dubberley and H Lee

Guests in Attendance

90 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillors Thomas and S Barnes.

91 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 9 MARCH 2020.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

92 DECLARATION OF INTERESTS.

None.

93 GEDLING PLAN QUARTER 4 AND YEAR END PERFORMANCE REPORT

The Director of Organisational Development and Democratic Services introduced a report, which had been circulated in advance of the meeting summarising performance as at the end of Quarter 4 and Year End of the financial year.

The report informed members about the status of the indicators and actions at year end. It was explained that a number of actions had not

progressed as expected due to the pandemic but these would be expected to be completed in 2020/21.

Notable achievements were highlighted including the above target increases in the percentage of calls to the contact centre, customers seen within 15 minutes and the percentage of major planning applications processed within 13 weeks.

During discussion members raised a number of areas about which they requested additional information including:

- The cost and time spent in temporary accommodation
- The number of additional new homes built and development on brownfields sites
- Section 106 money and commuted sums.

RESOLVED to:

Note the progress against Actions and Performance indicators in the 2019/20 Gedling Plan and request additional information relating to those area raised during discussion.

94 CORPORATE RISK MANAGEMENT SCORECARD QUARTER 4 2019/20

Consideration was given to a report, which had been circulated in advance, relating to the Corporate Risk Management Scorecard Quarter 4 2019/20, advising members of the current level of assurance that can be provided against corporate risk.

Members raised concerns about Risk number 2 Failure to Maintain Financial Integrity and requested additional information about the Council's ability to continue to deliver all its services.

RESOLVED TO:

- Request additional information regarding risk number 2
- Note the progress of actions identifies in the Corporate Risk Register.

95 RESPONSE TO THE COVID19 PANDEMIC

Consideration was given to a report that had been circulated in advance of the meeting which described the council's response to addressing the

challenges and issues presented by the Covid 19 Pandemic and the Reset Strategy which sets out the approach to recovery.

Members wanted to record their thanks to all members of staff for the way that they had responded to the pandemic and maintained a high level of service. Members also commented on the role that the voluntary sector had assumed within the community and hoped the role they had undertaken could be maintained and further developed.

RESOLVED to:

Note the report.

96

SCRUTINY WORK PROGRAMME

2019/20 Scrutiny Work Programme

Members noted the information

2020/21 Scrutiny Work Programme

Members discussed a range of issues for inclusion in the work programme.

It was agreed that working groups would be established to examine flooding in the borough and housing development, particularly in respect of affordable and social housing, and that the key questions and focus for the reviews would be developed at the first meeting. A number of members agreed to take part in the working groups and that participation would be open to the wider membership of the Council.

Members requested that they have a role in policy development and that they would like to establish a closer working relationship with the Cabinet. It was agreed that this was an issue that could be discussed when the leader and deputy leader attended the committee in September.

Member's had a number of concerns relating to the current Procurement Policy and requested that the committee receives an update on current procedures.

Future changes in planning policy were highlighted and the committee asked that they be made aware of the effect of any variations to current policy. It was agreed that this issue should be included in the work programme and that members should receive information when these changes were implemented.

The programme of portfolio holder attendance was discussed and it was agreed that this should continue. Members requested that in future they receive a written update, prior to the committee meeting, relating to key issues, priorities and challenges that would assist them when identify

areas for examination. It would be necessary for Portfolio Holders to attend at least bi-annually.

RESOLVED to:

- I. Establish working groups to consider flooding problems and housing issues.
- II. Develop closer a closer working relationship with the Cabinet and an involvement with policy development.
- III. Include planning policy changes in the future work programme.
- IV. Request information on current procurement policy.
- V. Continue with the programme of Portfolio Holder attendance and receive background information to inform questioning.

**97 REPORTS AND NOTICES RECEIVED BY THE CHAIR OF
OVERVIEW AND SCRUTINY COMMITTEE AS REQUIRED UNDER
THE CONSTITUTION OR LAW.**

Members considered a report which had been circulated in advance of the meeting which included information on items referred to the chair as required under the constitution.

98 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 3.55 pm

Signed by Chair:
Date:

MINUTES ENVIRONMENT AND LICENSING COMMITTEE

Tuesday 4 August 2020

Councillor Marje Paling (Chair)

Present: Councillor Nicki Brooks Councillor Julie Najuk
Councillor Pat Bosworth Councillor Sam Smith
Councillor Boyd Elliott Councillor Clive Towsey-Hinton
Councillor Roxanne Ellis Councillor John Truscott
Councillor Des Gibbons Councillor Paul Wilkinson

Officers in Attendance: P Gibbs and H Lee

7 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

None received.

**8 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE
MEETING HELD ON 14 JULY 2020**

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

9 DECLARATION OF INTERESTS.

None.

10 STATUTORY TAXI & PRIVATE HIRE VEHICLE STANDARDS

Consideration was given to a report of the Director of Community Health and Wellbeing, which had been circulated prior to the meeting, detailing the introduction of the department of Transport of the Statutory Taxi & Private Hire Vehicle Standards. Members of the committee were asked to establish a working group to consider the impact of the new standards on the Council's taxi licensing processes and policies.

RESOLVED to

- 1) Note the introduction of the Statutory Taxi and Private Hire Vehicle Standards;

- 2) Establish a working group to consider the impact of the new standards on the Council's taxi licensing process and policies; and
- 3) Report any proposals made by the working group to the committee.

11 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

12 EXCLUSION OF THE PRESS AND PUBLIC.

RESOLVED:

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

13 APPLICATION FOR A ONE YEAR JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE - SH

Consideration was given to a report of the Director of Health and Community Wellbeing, which had been circulated in advance of the meeting, regarding an application for a one year Hackney Carriage/Private Hire Drivers Licence.

SH attended the meeting and addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines. On the basis of what it heard, the Committee was satisfied on balance that no exceptional circumstances existed which warranted departure from policy.

RESOLVED to:

Refuse the Hackney Carriage/Private Hire Driver's Licence on the grounds he is not a fit and proper person.

14 APPLICATION FOR A ONE YEAR JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE - TA

Consideration was given to a report of the Director of Health and Community Wellbeing, which had been circulated in advance of the

meeting, regarding an application for a one year Hackney Carriage/Private Hire Drivers Licence.

TA attended the meeting and addressed the Committee. In making the decision the Committee applied the Council's approved Policy and Guidelines.

RESOLVED to:

Approve TA's application for a Joint Hackney Carriage/Private Hire Driver's Licence for one year.

Councillors Bosworth and Towsey-Hinton left the meeting at 6:05 pm

15 CHANGE OF CIRCUMSTANCE OF JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE

Consideration was given to a report of the Director of Health and Community Wellbeing, which had been circulated in advance of the meeting, regarding a change of circumstances of Hackney Carriage/Private Hire Drivers Licence No. 2852

MAM attended the meeting and addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines. On the basis of what it heard, the Committee was satisfied on balance that no exceptional circumstances existed which warranted departure from policy.

RESOLVED to:

Suspend MAM's licence for 28 days with a warning to be more conscious of speed limits in the future. MAM was given 21 days to surrender his licence.

16 CHANGE OF CIRCUMSTANCE OF JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE

Consideration was given to a report of the Director of Health and Community Wellbeing, which had been circulated in advance of the meeting, regarding a change of circumstances of Hackney Carriage/Private Hire Drivers Licence No. 3473

EAC did not attend the meeting.

RESOLVED to:

Defer consideration of the Change of Circumstances for a Joint Hackney Carriage/Private Hire Driver's Licence from EAC to the next meeting of the Committee. If EAC does not attend his next appointment, the Change of Circumstance will be considered in his absence

The meeting finished at 7.15 pm

Signed by Chair:
Date:

MINUTES PLANNING COMMITTEE

Wednesday 5 August 2020

Councillor John Truscott (Chair)

In Attendance: Councillor Paul Wilkinson Councillor Ron McCrossen
Councillor Michael Adams Councillor Meredith Lawrence
Councillor Peter Barnes Councillor Marje Paling
Councillor Chris Barnfather Councillor John Parr
Councillor David Ellis Councillor Alex Scroggie
Councillor Rachael Ellis Councillor Henry Wheeler
Councillor Andrew Ellwood

Absent: Councillor Rosa Keneally and Councillor Barbara Miller

Officers in Attendance: M Avery, N Bryan, A Dubberley, C Goodall and S Pregon

15 **APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillors Keneally and Miller. Councillor McCrossen attended as substitute.

16 **TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 17 JUNE 2020.**

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

17 **DECLARATION OF INTERESTS**

None.

18 **APPLICATION NO. 2019/1079 - LAND ADJACENT TO PLEMONT, PRIVATE ROAD, WOODBOROUGH**

Full planning application for three detached residential properties to be accessed off Private Road.

Andrew Prestwich, the applicant, spoke in support of the application.

The Assistant Director of Planning and Regeneration introduced the report.

RESOLVED:

To Grant Planning Permission: Subject to the owner(s) entering into planning obligations with the Borough Council as Local Planning Authority and with the County Council as Local Education Authority for the provision of, education, bus stop improvements, off site public open space enhancements; and subject to the conditions listed for the reasons set out in the report:

1. The development hereby permitted shall commence before the expiration of 3 years from the date of this permission.
2. This permission shall be read in accordance with the application form and following list of approved drawings:
 - Proposed Site Section A-A Drawing No: 31-00
Date: 11.02.20
 - Location and Block Plan Drawing No: 02-00
Date: 16.09.19
 - Proposed Site Plan Drawing No: P-08-00
Date: 29.07.19
 - Proposed Floor Plans for Plot 1 Drawing No: P-11-00
Date: 17.07.19
 - Proposed Floor Plans for Plot 2 Drawing No: P-11-00
Date: 17.07.19
 - Proposed Floor Plans for Plot 3 Drawing No: P-11-00
Date: 17.07.19
 - Proposed Loft Floor Plans and Roof for Plot 1 Drawing
No: P-11-01 Date: 17.07.19
 - Proposed Loft Floor Plans and Roof for Plot 2 Drawing No: P-
11-01 Date: 17.07.19
 - Proposed Elevations for Plot 1 Drawing No: P-21-00
Date: 17.07.19
 - Proposed Elevations for Plot 2 Drawing No: P-21-00
Date: 17.07.19
 - Proposed Elevations for Plot 3 Drawing No: P-21-00
Date: 17.07.19
 - Proposed Street Elevation Drawing No: P-22-00
Date: 29.07.19

The development shall thereafter be undertaken in accordance with these plans/details.

3. Prior to above ground works commencing, samples of all external materials to be used in the construction of the dwellings hereby

approved shall be submitted to and approved in writing by the Local Planning Authority. The dwellings shall thereafter be constructed in accordance with the material as approved.

4. No development shall be commenced until full details of both hard and soft landscape works have been submitted to and approved in writing by the local planning authority and these works shall be carried out as approved. These details shall include: a schedule (including planting plans and written specifications, including cultivation and other operations associated with plant and grass establishment) of trees, shrubs and other plants, noting species, plant sizes, proposed numbers and densities. The scheme shall be designed so as to enhance the nature conservation value of the site, including the use of locally native plant species.
5. The approved landscaping shall be completed during the first planting season following the commencement of the development, or such longer period as may be agreed in writing by the Local Planning Authority. Any trees/shrubs which, within a period of five years of being planted die, are removed or become seriously damaged or diseased shall be replaced in the current or next planting season with others of similar size and species.
6. Prior to the commencement of above ground works, details of site specific ecological mitigation and enhancement, as identified in the Primary Ecological Appraisal, shall be submitted to and approved in writing by the Local Planning Authority. The details as approved shall be implemented prior to the occupation of the dwellings hereby approved.
7. From the date of first occupation every property built on the site with one or more dedicated vehicle parking spaces and/or a garage shall be provided with access to a fully operation 3 pin socket on a dedicated 16A circuit, capable of providing a safe overnight 'trickle' charge to an electric vehicle using a mode 2 charging cable. Charging points should be provided either within garage space or via outdoor, weatherproof sockets within 3m easy access of the off road parking areas.
8. Prior to commencement of the development a Construction Emission Management Plan (CEMP) for minimising the emission of dust and other emissions to air during the site preparation and construction shall be submitted to and approved in writing by the Local Planning Authority. The CEMP must be prepared with due regard to the guidance produced by the Council on the assessment of dust from demolition and construction and include a site specific dust risk assessment. All works on site shall be undertaken in accordance with the approved CEMP.

9. Prior to above ground works commencing, details of the means of foul drainage and surface water disposal shall be submitted to and approved in writing by the local planning authority. The development shall be carried out thereafter in accordance with the approved details.
10. The windows in the first floor side elevations of the three dwellings shall be obscured glazed to level 4 or higher on the Pilkington scale of privacy or equivalent and shall be non-opening up to a minimum height of 1.7m above the internal floor level of the room in which it is installed. This specification shall be complied with before the development is occupied and thereafter be retained for the lifetime of the development.

19 APPLICATION NO. 2019/1186 - LAND AT THE END OF LINDEN GROVE, GEDLING

Outline planning application for residential development for up to 120 dwellings and associated development (including public open space, engineering works, drainage, internal roads, paths and parking) with all matters reserved excluding access.

Helen Ashworth of Northern Trust, the applicant, spoke in support of the application.

The Principal Planning Officer informed Members of some minor amendments to the conditions within the report to reflect that the development could come forward in a phased manner. This would impact conditions 12, 13 and 20 with reference to 'phase by phase' inserted into conditions 12 and 13 and 'within the relevant phase' to condition 20.

At condition 3, the list of approved drawings should also be amended in respect of the Design and Access Statement in that it should read 'The submission of reserved matters shall also have regard to the design principles set out in the Design and Access Statement'.

In addition, condition 7 should have the phrase 'necessary to serve that dwelling' inserted to ensure that the drive to serve the particular dwelling is in situ rather than **all** drives.

In all other respects, the conditions were intended to remain as drafted.

RESOLVED:

To Grant Planning Permission: Subject to the owner(s) entering into planning obligations with the Borough Council as Local Planning Authority and with the County Council as Local Education Authority for the provision of, or financial contributions towards, affordable housing,

education, bus stop improvements, health, public open space including management arrangements for the open spaces/drainage feature and a local labour agreement; and subject to the conditions listed for the reasons set out in the report:

Conditions

1. Application for approval of reserved matters shall be made to the local planning authority not later than three years from the date of this permission. Details of appearance, landscaping, layout and scale (hereinafter called the reserved matters) for the development shall be submitted to and approved in writing by the Local Planning Authority before any development begins and the development shall be carried out as approved.
2. The development hereby permitted shall begin not later than two years from the date of approval of the last of the reserved matters to be approved.
3. This permission shall be read in accordance with the application form and following list of approved drawings: 73712-CUR-00-XX-DR-TP-75001-P02 - vehicular access Location Plan. The submission of reserved matters shall also have regard to the design principles set out in the Design and Access Statement. The development shall thereafter be undertaken in accordance with these plans/details.
4. No dwelling hereby approved shall be occupied until a suitable access arrangement has been provided in accordance with the approved drawing entitled 'Access Arrangement', drawing no. 73712-CUR-00-XX-DR-TP-75001-P02.
5. No part of the development hereby permitted shall take place until a construction management plan, which shall include details with regard to wheel washing, has been submitted to and approved in writing by the Local Planning Authority. Development shall thereafter be completed in accordance with the agreed details
6. No dwelling shall be occupied until the roads necessary to serve that dwelling have been constructed to base level.
7. No dwelling permitted to be erected at the reserved matters stage shall be occupied until all drives and parking areas are surfaced in a bound material (not loose gravel). The surfaced drives and

parking areas necessary to serve that dwelling shall then be maintained in such bound material for the life of the development.

8. Development shall proceed in accordance with the approved Travel Plan ref: 73712-CUR-00-XX-RP-TP-002 rev V04 (dated 14 May 2020).
9. No development shall take place until a phasing plan has been submitted to and approved in writing by the Local Planning Authority. The development shall be implemented in accordance with the approved phasing plan.
10. From the date of first occupation every property built on the site with one or more dedicated vehicle parking spaces and/ or a garage shall be provided with access to an electric vehicle (EV) charge point. Charge points must have a minimum power rating output of 7kW on a dedicated circuit, capable of providing a safe overnight charge to an electric vehicle. All EV charging points shall meet relevant safety and accessibility requirements and be clearly marked with their purpose; which should be drawn to the attention of new residents in their new home welcome pack / travel planning advice.
11. Prior to commencement of the development a Construction Emission Management Plan (CEMP) for minimising the emission of dust and other emissions to air during the site preparation and construction shall be submitted to and approved in writing by the Local Planning Authority. The CEMP must be prepared with due regard to the guidance produced by the Council on the assessment of dust from demolition and construction and include a site specific dust risk assessment; all works on site shall, thereafter, be undertaken in accordance with the approved CEMP.
12. Before development is commenced on site there shall be submitted to and approved in writing by the Borough Council, details of a surface water drainage scheme for the site, based on sustainable drainage principles and in broad accordance with the drainage strategy contained in the flood risk assessment. The scheme shall subsequently be implemented on a phase by phase basis in accordance with the approved details before the development is completed and shall be retained for the lifetime of the development.

13. Before development is commenced there shall be submitted to and approved in writing by the Borough Council drainage plans for the proposed means of disposal of foul sewage. The scheme shall be implemented phase by phase in accordance with the approved details before the development is first brought into use and shall be retained for the lifetime of the development thereafter.
14. Prior to the commencement of development there shall be submitted to and approved in writing by the Local Planning Authority a contaminated land risk assessment that will include the following:

Site Characterisation

An assessment of the nature and extent of any potential contamination has been submitted to and approved in writing by the Local Planning Authority. This assessment must be undertaken by a competent person, and shall assess any contamination on the site, whether or not it originates on the site. Moreover, it must include; a survey of the extent, scale and nature of contamination and; an assessment of the potential risks to: human health, property, adjoining land, controlled waters, ecological systems, archaeological sites and ancient monuments.

Submission of Remediation Scheme

Where required, a detailed remediation scheme (to bring the site to a condition suitable for the intended use by removing unacceptable risks to receptors) should be submitted to and approved in writing by the Local Planning Authority.

The scheme must include all works to be undertaken, proposed remediation objectives and remediation criteria, an appraisal of remedial options, and proposal of the preferred option(s), and a timetable of works and site management procedures.

15. In the event that remediation is required to render the development suitable for use, the agreed remediation scheme shall be implemented in accordance with the approved timetable of works. Prior to occupation of any building(s) a Verification Report (that demonstrates the effectiveness of the remediation carried out) must be submitted and approved in writing by the Local Planning Authority.
16. In the event that contamination is found at any time when carrying out the approved development that was not previously identified it must be reported in writing immediately to the Local Planning

Authority and once the Local Planning Authority has identified the part of the site affected by the unexpected contamination development must be halted on that part of the site.

An assessment must be undertaken in accordance with the requirements above, and where remediation is necessary a remediation scheme, together with a timetable for its implementation and verification reporting, must be submitted to and approved in writing by the Local Planning Authority.

17. Development shall proceed in accordance with the approved noise report, completed by Hoare Lea (ref: Burton Road, Gedling REP-1011670-05-AM-20190916-Rev 01.docx) and the mitigation therein, notably with regard to window details and ventilation for any façade of a dwelling that fronts the railway line, Burton Road and Colwick Loop Road. Verification that the approved sound insulation has been implemented and is fully operational shall be submitted to and be approved in writing by the Local Planning Authority.
18. Prior to the commencement of development, a badger survey of the site shall be submitted and approved in writing by the Local Planning Authority. Any mitigation contained in the approved report shall thereafter be implemented in accordance with the approved report.
19. Prior to the commencement of development a report identifying ecological enhancements for the site shall be submitted to and approved in writing by the Local Planning Authority. The enhancements as approved shall be installed prior to completion of the development.
20. As part of the reserved matters application a Tree Protection Plan shall be submitted in support of the application identifying all trees and ecological features that are to be retained within the relevant phase along with the extent of fencing to protect them during construction.

20

APPLICATION NO. 2020/0103 - LAND NORTH OF PARK ROAD, CALVERTON

Diversion of Calverton Footpath No. 39 for 90m (as per drawing ref CA-FD-01).

The Principal Planning Officer clarified that there was a minor error in the report in that the last sentence of paragraph 1.1, page 66 and the first sentence of paragraph 5.1, page 67 should be amended so that reference to Section 275(1A) referred to it being the power to divert a footpath where an application for planning permission has been made and, if the application were granted, it would be necessary to authorise the diversion in order to enable development to be carried out, rather than it being necessary to enable development to be carried out in accordance with a valid planning permission.

RESOLVED:

That Members authorise the Director of Organisational Development and Democratic Services to make an order under s257(1A) of the Town and Country Planning Act 1990 (as amended) to divert Calverton Footpath No. 39 for a distance of 90m as per drawing ref CA-FD-01, carry out the procedure under Schedule 14 of the Town and Country Planning Act 1990 for confirmation of the order and, following consultation and publication, to confirm the order if there are no outstanding objections to the order. However, if there are outstanding objections, the matter be referred to the Secretary of State for determination.

21

APPLICATION NO. 2020/0237 - LAND SOUTH OF COLWICK LOOP ROAD

Section 73 application for amendments to planning permission 2013/0500 (as amended by 2016/1177NMA) relating to alterations to the approved Sainsbury's store and service yard at land south of Colwick Loop Road.

A written representation from Bruno Moore of Sainsbury's Supermarkets Ltd (The Applicant) was read by Alec Dubberley, Service Manager – Democratic Services.

The Assistant Director of Planning and Regeneration introduced the report and advised Members that the travel plan and air quality obligations had been discharged and that full payments had been received by the County Council and the Borough Council. He therefore recommended that the recommendation was amended as follows:

To grant planning permission, subject to the conditions outlined in the report.

RESOLVED:

To Grant planning permission, subject to the conditions outlined in the report.

Conditions

1. This permission shall be read in accordance with the application form and following list of approved drawings:
 - o Location Plan A-PL-001 Rev. C
 - o Existing site plan A-PL-003 Rev. B
 - o Proposed site plan A-PL-011 Rev. E
 - o Proposed foodstore plan A-PL-012 Rev. B
 - o Proposed foodstore roof plan A-PL-013 Rev. B
 - o Proposed elevations A-PL-014 Rev. B
 - o Existing & proposed site sections A-PL-015 Rev. B
 - o Proposed recycling centre details A-PL-016 Rev. B
 - o Proposed service yard plan A-PL-017 Rev. B
 - o Proposed petrol filling station plan A-PL-020 Rev. B
 - o Proposed petrol filling station elevations A-PL-021 Rev. B
 - o Masterplan GC.81800.001 Rev. B
 - o Tree constraints plan Sheet 1 of 2 GC.81800.201 Rev. A
 - o Tree constraints plan Sheet 2 of 2 GC.81800.202 Rev. A
 - o Detailed Planting Plan 1 of 2 GC.81800.301 Rev. E
 - o Detailed Planting Plan 2 of 2 GC.81800.301 Rev. E

The development shall thereafter be undertaken in accordance with these plans/details.

2. Prior to the commencement of development of the retail elements (excluding already implemented highway works, any site clearance and remediation works as required by condition 6) a sample panel of materials to be used in the external elevations of the food store building, kiosk and carwash, shall be submitted to and approved in writing by the Borough Council. Once approved the development shall be completed in accordance with the approved materials.

3. The retail and employment elements shall be carried out in accordance with the measures set out under the Air Quality Mitigation Strategy dated 22nd July 2013. A verification report to demonstrate compliance with the Air Quality Mitigation Strategy shall be submitted to and approved in writing by the Borough Council before the respective elements are first brought into use.

4. The development hereby granted full planning permission shall be completed in accordance with the tree constraints and protection plans and notes drawing nos.GC.81800.201 rev A and GC.81800.202 rev A.

5. There shall be no vegetation clearance and demolition works during the main bird nesting period (March - August), unless otherwise prior agreed in writing with the Local Planning Authority.

6. Development shall proceed in accordance with remediation details as approved under discharge of condition application 2015/0484DOC.

Prior to occupation of the development hereby approved a verification report shall be submitted to and approved in writing by the Local Planning Authority to demonstrate that the remediation works as approved have been successfully completed.

7. Prior to the occupation of the retail or employment elements details of bat and bird boxes to be incorporated within the approved relevant element shall be submitted to and approved in writing by the Borough Council. Once approved the bat and bird boxes shall be installed in accordance with the approved details prior to the relevant element being brought into use.

8. Prior to the commencement of development of the retail or employment elements (excluding already implemented highway works, any site clearance and remediation works as required by condition 6) drainage plans for the disposal of surface water and foul sewage relating to the respective element shall be submitted to and approved in writing by the Borough Council. The drainage scheme shall be implemented in accordance with the approved details before the respective element is first brought into use.

9. The retail elements hereby approved shall not be brought into use until full details of the Local Employment Partnership, as outlined in Appendix 11 of the Planning and Retail Report submitted as part of this application, has been submitted to and approved in writing by the Local Planning Authority and evidence has been provided to demonstrate that the partnership has been established. In addition the details to be submitted shall also set out how the partnership shall be sustained throughout the life time of the development. The development shall thereafter operate in accordance with the approved Local Labour Agreement.

10. Prior to the occupation of the retail element details of the retail unit car park barrier, including a management plan for the car park barrier, shall be submitted to and approved in writing by the Borough Council. The management plan shall include details of the times and respective days that the gates will be opened and closed as well as details of who will be responsible for ensuring the gates are opened and closed at these times. Once approved the proposed car park barrier shall be installed prior to the retail unit first being brought into use and operated in accordance with these details at all times unless otherwise agreed in writing by the Borough Council.

11. Prior to the commencement of development of the retail and employment elements (excluding already implemented highway works, any site clearance and remediation works as required by condition 6), a Construction Management Plan for the respective element shall be submitted to and approved in writing by the Borough Council. The Construction Management Plan shall demonstrate that the works can be carried out without affecting or causing any obstruction to Carlton

Footpaths 22 and 23. The respective element shall be completed in accordance with the approved relevant Construction Management Plan.

12. The development shall not be occupied until the following works have been provided in accordance with details that have been first agreed with the Local Highway Authority: a) A new signalised junction has been provided on to the Colwick Loop Road. b) Highway improvements have been provided at Colwick Loop Road / Road No1 junction. c) Highway improvements have been provided at A612 / Burton Road / Shearing Hill junctions to the satisfaction of the Local Planning Authority.

13. The retail and employment elements shall not be brought into use until the access roads parking, turning and servicing areas relating to the respective element are surfaced in a hard bound material and delineated on site, to the satisfaction of the Local Planning Authority. The surfaced areas and any parking or turning areas shall then be maintained in such hard bound material for the life of the development.

14. The retail and employment elements shall not be brought into use until a scheme relating to the respective elements to regulate the discharge of surface water from the access roads, parking, turning and servicing areas to the public highway is submitted and agreed in writing by the Local Planning Authority. The approved scheme shall be implemented prior to the respective element being brought into use.

15. The food store element hereby permitted shall not be brought into use until the cycle parking layout as indicated on drawing A-PL-011 Rev. E (Proposed site plan) has been provided and that area shall not thereafter be used for any purpose other than the parking of cycles.

16. The retail elements shall not be occupied until the off-site traffic management works comprising of a weight restriction on Mile End Road have been provided in accordance with details to be first submitted to and approved in writing by the Local Planning Authority.

17. Details of measures to prevent the deposit of debris upon the adjacent public highway as a result of the construction of any part of the retail or employment elements shall be submitted to and approved in writing by the LPA prior to commencing work on the respective element. The approved measures shall be implemented in accordance with the agreed measures, and retained in situ until construction of the respective elements is available for use.

18. The retail or employment elements shall not be occupied until a Full Travel Plan for the respective element has been submitted to and approved in writing by the local planning authority. The Travel Plan shall set out proposals (including targets, a timetable and enforcement mechanism) to promote travel by sustainable modes which are acceptable to the local planning authority and shall include

arrangements for monitoring of progress of the proposals. The Travel Plan shall be implemented in accordance with the timetable set out in that plan unless otherwise agreed in writing by the local planning authority

19. The retail and employment elements shall be carried out in accordance with the approved Flood Risk Assessment (FRA) and the following mitigation measures: a) As a minimum, proposed floor levels will be set with a freeboard of 600mm above existing ground levels. b) Other than in those areas where levelled or graded access is required to or from a building or to provide vehicular access into and between the respective elements, external finished ground levels will be no less than 300mm below the proposed floor level of the nearest building. c) Where local flooding occurs surface water runoff is to be routed away from the buildings along the footways and roadways to the drainage system. The mitigation measures for each respective element shall be fully implemented prior to occupation of the respective element.

20. Prior to the commencement of development of the retail or employment elements (excluding already implemented highway works, any site clearance and remediation works as required by condition 6), a scheme to provide an evacuation plan for the respective element shall be submitted to, and approved in writing by, the local planning authority, in consultation with their emergency planner. The approved scheme for the respective element shall be fully implemented and subsequently maintained.

21. Prior to the commencement of development of the retail and employment elements (excluding already implemented highway works, any site clearance and remediation works as required by condition 6) a scheme to provide flood resilience design for the respective element shall be submitted to, and approved in writing by, the local planning authority, in consultation with the Council's emergency planner. The scheme for each element shall be fully implemented and subsequently maintained.

22. Prior to the commencement of development of the retail or employment elements (excluding already implemented highway works, any site clearance and remediation works as required by condition 6), a surface water drainage scheme for the respective element, based on sustainable drainage principles and an assessment of the hydrological and hydro geological context of the development, shall be submitted to and approved in writing by the local planning authority. The respective scheme should demonstrate the surface water run-off generated up to and including the 1 in 100 year plus climate change critical storm will not exceed the run-off from the undeveloped site following the corresponding rainfall event. The respective scheme shall subsequently be implemented in accordance with the approved details before the respective element is brought into use. The scheme shall include: a) The utilisation of sustainable drainage techniques, including rainwater

harvesting for the supermarket and permeable paving within the retail element; b) Limitation of the runoff rate to a 20% betterment from the existing drainage conditions for the retail element (limiting discharge to 4.7l/s/ha (QBAR)); and a 10% betterment for the employment element (limiting discharge to 5.3l/s/ha (QBAR)); as detailed in a letter dated 16th September 2013 from Morgan Tucker. c) Water quality management incorporated within the design, with two forms of treatment prior to discharge from the site; d) Demonstration through hydraulic calculations that appropriate attenuation is to be provided to limit the rate of runoff from the site; e) Confirmation of responsibility and management of the drainage features on construction of the scheme.

23. Piling or any other foundation designs using penetrative methods shall not be permitted other than with the express written consent of the local planning authority, which may be given for those parts of the site where it has been demonstrated that there is no resultant unacceptable risk to groundwater.

24. Prior to the commencement of development of the petrol filling station (excluding already implemented highway works, any site clearance and remediation works as required by condition 6) a scheme to install petrol storage tanks shall be submitted to, and approved in writing by, the Local Planning Authority. The scheme shall include the full structural details of the installation, including details of: excavation, the tank(s), tank surround, associated pipework and monitoring/ leak detection system, along with: a) Proposed method of petrol storage; b) Justification for this method of storage; c) Groundwater levels for this specific part of the site; d) Site specific risk assessment outlining the volume, type of pollutants being stored and the hydrogeological situation. Where potential risks have been identified, the Local Planning Authority will require mitigation measures to be implemented to ensure that there is no release of hazardous substances into the Secondary Aquifer.

25. The schemes approved under conditions 19, 20, 21, 22 and 23 shall be fully implemented and subsequently maintained in that form.

26. Notwithstanding condition 1 above, prior to the commencement of development of the retail elements (excluding already implemented highway works, any site clearance and remediation works as required by condition 6), details of the following matters shall be submitted to and approved in writing by the Local Planning Authority. Once approved the matters shall be maintained in accordance with these details at all times unless otherwise agreed in writing by the Local Planning Authority. a) Electric charging points for customer vehicles. b) Sprinkler tanks, including their colour and appearance. c) The design, height and colour of the service yard enclosure and its gates. d) The appearance of the car wash (including materials and lighting). e) The appearance of the covered walkway across the walkway (including materials and lighting). f) The materials and design of trolley storage areas, both within the car

park and adjacent to the food store. g) The details of the height, materials and design of the bollards/barriers around the food store building. h) Plans for providing shelter to motorcycle parking. g) The size, location and appearance of the proposed new bus stops on the site. h) Boundary treatment of the perimeter of the site, and around the recycling area. i) The appearance of the plant to be sited on the roof, and if required any screening or acoustic enclosure.

27. Prior to occupation of the food store, petrol station or car wash, a scheme detailing all external lighting, including details of the height of any lighting columns, the design of lamp assembly, the spread of light beyond the site boundaries and the hours of illumination, shall be submitted for the approval of the Local Planning Authority, and the approved details to be implemented and maintained in that form.

28. Prior to commencement of above ground works, details of a Biodiversity Management Plan, to accord with the details outlined in the ecological appraisal dated July 2020, shall be submitted to and approved in writing by the Local Planning Authority. The details as approved shall thereafter be implemented.

29. Prior to commencement of above ground works, two additional invertebrate surveys shall be completed and the subsequent reports shall be submitted to and approved in writing by the Local Planning Authority. Any mitigation contained in the approved report shall be implemented.

30. Notwithstanding condition 1 above, prior to above grounds works commencing, additional landscape drawings shall be submitted to and approved in writing by the Local Planning Authority and they shall look to enhance the ecological benefits of the site. The approved landscaping shall be completed during the first planting season following the commencement of the development, or such longer period as may be agreed in writing by the Local Planning Authority. Any trees/shrubs which, within a period of five years of being planted die, are removed or become seriously damaged or diseased shall be replaced in the current or next planting season with others of similar size and species.

22 APPLICATION NO. 2020/0227 - 172 LAMBLEY LANE, GEDLING

Replace existing rooflights with 3no. dormer windows.

The Assistant Director of Planning and Regeneration introduced the report and advised Members that further to the publication of the report, the applicant had provided the following summarised comments:

- There would be little visibility of the site from the surrounding area as the hedges along the boundary are high. Trees have also been

planted along the rear and northern boundary which, once mature, will make the bungalow invisible in the landscape.

- It is considered that the dormer windows would improve the current roof lines and will blend into the existing tiles and would allow the occupiers to have a more practical use of the internal space.
- The bungalow has been extended by 55% but original bungalow was very small and the loft space is not as large as it looks due to the roof angle and low ridge height.
- The existing front dormer window on the property was relocated during construction due to a ridgeline change.
- The garage was constructed under permitted development.
- The Committee should approve the application, or allow further dialogue with the planning department as the concerns raised are unwarranted.

The Assistant Director of Planning and Regeneration recommended that permission was refused in accordance with the report, following the expiry of the statutory press notice and subject to no further material considerations being raised.

RESOLVED:

TO REFUSE planning permission for the following reason;

- 1 The proposed dormer windows would result in cumulative disproportionate additions to the building and would therefore represent inappropriate development, which is by definition, harmful to the Green Belt. The proposed development would cumulatively result in an increase in floorspace to the building of 74% which would be harmful to the openness of the Green Belt. The proposal would also be unduly prominent from the surrounding countryside through the cumulative increase in bulk and scale of the building. There are no very circumstances that would outweigh this harm. The development would therefore be contrary to Section 13 of the National Planning Policy Framework (2019) Policy 3 of Gedling Borough Council Aligned Core Strategy (2014) and Gedling Borough Council Local Planning Document Policy 13 (2018).

23 TREE PRESERVATION ORDER 000130 - 383 MAPPERLEY PLAINS, ARNOLD, NOTTINGHAMSHIRE, NG3 5RU

Protection of 7 no. Oak trees by a Tree Preservation Order (TPO)

RESOLVED:

To Confirm Tree Preservation Order 000130 without modification.

24 TREE PRESERVATION ORDER 000131 - 1 BRODHURST CLOSE, WOODBOROUGH, NOTTINGHAMSHIRE

Protection of 1 no. Cedar tree by a Tree Preservation Order (TPO)

RESOLVED:

To Confirm Tree Preservation Order 000131 without modification.

25 TREE PRESERVATION ORDER 000132 - 147 - 153 CORONATION WALK, GEDLING, NOTTINGHAMSHIRE, NG4 4AR

Protection of 3 x English Oak, 1 x Scots Pine and 1 x Common Ash by a Tree Preservation Order (TPO)

RESOLVED:

To Confirm Tree Preservation Order 000132 without modification.

26 APPEAL DECISION - APPLICATION NUMBER: 2019/0175 - LAND ADJACENT TO 8, MYRTLE ROAD, CARLTON, NOTTINGHAM

Proposed Detached Dwelling.

RESOLVED:

To note the information.

27 APPEAL DECISION - APPLICATION NUMBER: 2019/0585PN - APPEAL A - BARN A, LING FARM, RICKET LANE, BLIDWORTH, MANSFIELD, NOTTINGHAMSHIRE, NG21 0NG

Notification under Class Q, Schedule 2, Part 3 of the Town and Country Planning (General Permitted Development) (England) Order 2015 for conversion of existing agricultural barn A to 4no. residential houses and demolition of 2 barns.

RESOLVED:

To note the information.

**28 APPEAL DECISION - APPLICATION NUMBER: 2019/0583PN -
APPEAL B - BARN D, LING FARM, RICKET LANE, BLIDWORTH,
MANSFIELD, NOTTINGHAMSHIRE, NG21 0NG**

Notification under Class Q, Schedule 2, Part 3 of the Town and Country Planning (General Permitted Development) (England) Order 2015 for conversion of existing agricultural barn D to no. residential house.

RESOLVED:

To note the information.

29 PLANNING DELEGATION PANEL ACTION SHEETS

RESOLVED:

To note the information.

30 FUTURE APPLICATIONS

RESOLVED:

To note the information.

31 ANY OTHER ITEMS WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 7.50 pm

Signed by Chair:
Date:

MINUTES CABINET

Thursday 6 August 2020

Councillor John Clarke (Chair)

Councillor Michael Payne
Councillor Peter Barnes
Councillor David Ellis
Councillor Gary Gregory

Councillor Jenny Hollingsworth
Councillor Viv McCrossen
Councillor Henry Wheeler

Officers in Attendance: M Hill, M Avery, A Ball, H Barrington, J Davies and A Dubberley

19 APOLOGIES FOR ABSENCE.

None received.

20 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 2 JULY 2020.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

21 DECLARATION OF INTERESTS.

None.

22 ARNOLD MARKET PLACE REGENERATION SCHEME

The Service Manager Economic Growth and Regeneration introduced a report which had been circulated in advance of the meeting, updating members on the progress of the Arnold Market Place redevelopment project as well as seeking delegated authority to enable the project to be progressed.

RESOLVED to:

- 1) Approve the final redevelopment scheme for Arnold Market Place as shown at Appendix B to the report, subject to budget approval and any necessary planning permissions being obtained;

- 2) Delegate authority to the Chief Executive, in consultation with the Leader of the Council, to submit an application for planning permission for the approved scheme at Arnold Market Place;
- 3) Delegate authority to the Service Manager for Economic Growth and Regeneration to make any minor amendments to the approved scheme, in consultation with the Leader of the Council and Portfolio Holder for Growth and Regeneration, as required during the planning application process;
- 4) Recommend to Council the establishment of the additional capital budget of £1,566,700 as an addition to the 2021/22 capital programme for the redevelopment of the Arnold Market Place funded by:
 - a) £255,000 from the earmarked Business Rates Pool Revenue Reserve which is set aside for investment in economic regeneration projects; and
 - b) £1,311,700 to be financed by prudential borrowing;
- 5) Approve the use of the earmarked Economic Development Reserve to fund the estimated year 1 revenue subsidy of the scheme of £126,500, as detailed in paragraph 4.3.8 of the report;
- 6) Agree the amendment to the Prudential Indicators for 2021/22 as detailed in Appendix E and refer it to Council for approval; and
- 7) Note the progress to date, as set out in the report, and the intention to meet the funder's requirements for the land purchase from the D2N2 LEP N2TC fund.

23

ESTABLISH A BUDGET FOR RE-OPENING THE HIGH STREET SAFELY PROJECT AND AGREE AN ACTION PLAN

The Service Manager Economic Growth and Regeneration introduced a report, which had been circulated in advance of the meeting, seeking approval to establish the budget and associated permissions for the re-opening high street safely project across the Borough's town and local centres.

RESOLVED to:

- 1) Approve the budget of £105,213 for the re-opening high street safely project, to be fully funded from the European Regional Development Fund grant; and
- 2) Delegate authority to the Service Manager for Economic Growth and Regeneration to implement the associated action plan, at

Appendix A to the report, subject to any necessary approvals or consents being obtained to enable implementation.

24 PRUDENTIAL CODE INDICATOR MONITORING 2020/21 AND QUARTERLY TREASURY ACTIVITY REPORT FOR QUARTER ENDED 30 JUNE 2020

The Assistant Director Finance introduced a report, which had been circulated prior to the meeting informing Members of performance monitoring of the 2020/21 Prudential Code Indicators, and advising members of the quarterly treasury activity as required by the Treasury Management Strategy.

RESOLVED to:

Note the report, together with the Treasury Activity Report 2020/21 for Quarter 1 at Appendix 1 to the report, and the Prudential and Treasury Indicator Monitoring 2020/21 for Quarter 1, at Appendix 2 to the report.

25 QUARTERLY (Q1) BUDGET MONITORING AND VIREMENT REPORT

The Assistant Director Finance introduced a report, which had been circulated in advance of the meeting, updating Members on the forecast outturn for Revenue and Capital Budgets for 2020/21 as well as seeking approval for budget virements set out in the report.

RESOLVED to:

- 1) Approve the General Fund Budget virements set out in Appendix 1 to the report; and
- 2) Note the use of reserves and funds during quarter one as detailed in Appendix 2 to the report.

26 GEDLING PLAN QUARTER 1 2020/21 REPORT

The Director of Organisational Development and Democratic Services introduced a report, which had been circulated in advance of the meeting, summarising performance against the Gedling Plan for the 1st quarter of 2020/21

RESOLVED to:

Note progress against Improvement Actions and Performance Indicators in the 2020-23 Gedling Plan as at the end of quarter 1 for 2020/21.

27 REVIEW OF THE GEDLING PLAN 2020-23

The Chief Executive introduced a report updating Members on the review of the Gedling Plan 2020-23 seeking approval for a number of amendments.

RESOLVED to:

- 1) Note the review of the Gedling Plan 2020-23;
- 2) Approve amendments to actions as set out in the report be; and
- 3) Approve amendments to performance indicators as set out at Appendix 1 to the report.

28 ANNUAL REPORT OF THE SENIOR INFORMATION RISK OWNER 2019/20

The Director of Organisational Development and Democratic Services introduced a report, which had been circulated in advance of the meeting, presenting the Senior Information Risk Owner Annual report 2019/20.

RESOLVED:

To note the annual report of the Senior Information Risk Owner 2019/20.

29 FORWARD PLAN

Consideration was given to a report of the Service Manager, Democratic Services, which had been circulated prior to the meeting, detailing the Executive's draft Forward Plan for the next four month period.

Following a question from the Leader, the Chief Executive advised that the former disused mineral railway line between Netherfield and Gedling Country Park was still the subject of exploratory work to assess whether it could be brought back into use. This would be the subject of a future report to Cabinet.

RESOLVED:

To note the report.

30 ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 4.20 pm

Signed by Chair:
Date:

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MINUTES JOINT CONSULTATIVE AND SAFETY COMMITTEE

Tuesday 25 August 2020

Councillor Alex Scroggie (Chair)

| | | |
|----------|--------------------------|-----------------------------|
| Present: | Councillor Roxanne Ellis | Councillor Helen Greensmith |
| | Councillor Boyd Elliott | Councillor Jennifer Thomas |
| | Councillor Paul Feeney | Councillor Paul Wilkinson |
| Unison: | Alison Hunt | Gill Morley |

Officers in Attendance: D Archer and H Lee

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Sean Redgate (GMB).

2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 28 JANUARY 2020

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

3 DECLARATION OF INTERESTS.

None.

4 SICKNESS ABSENCE

The Service Manager Organisational Development presented a report which had been circulated in advance of the meeting informing members of current levels of sickness absence in the organisation with information on trends.

RESOLVED:

To note the report.

5 GENDER PAY GAP

The Service Manager Organisational Development presented a report which had been circulated in advance of the meeting reporting the gender pay gap as at 31 March 2020.

RESOLVED:

To note the report.

6 MINOR CHANGES TO THE ESTABLISHMENT

The Service Manager Organisational Development presented a report which had been circulated in advance of the meeting highlighting minor changes to the staffing establishment since the last meeting.

RESOLVED:

To note the report.

7 CURRENT STAFFING ISSUES

The Service Manager Organisational Development presented a report which had been circulated in advance of the meeting highlighting particular issues of interest that relate to the council's workforce.

RESOLVED:

To note the report.

8 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

9 EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That, Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(a)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the reports involve the likely disclosure of exempt information as defined in Paragraph 4 of Part 1 of Schedule 12a of the Local Government Act 1972.

10 CONSULTATION CLOSURE- BEREAVEMENT LEAVE

The Service Manager Organisational Development presented a report which had been circulated in advance of the meeting which sought authority for commencement of a consultation with trade unions on a 'Parental Bereavement Leave' policy and to progress the adoption of the policy through the relevant committees at Council.

RESOLVED:

To approve the commencement of the consultation and the implementation process.

11 CONSULTATION CLOSURE- GMB CHARTER, DOMESTIC ABUSE

The Service Manager Organisational Development presented a report, which had been circulated in advance of the meeting, which proposed that the formal consultation on the proposed methods to be adopted locally in support of the GMB Charter to stop domestic abuse be closed, and requested comments and recommendations to inform the Appointments and Conditions of Service Committee prior to its implementation of any such support methods.

Members commented were aware of the importance of the Charter and fully supported its commitment to assisting any employees experiencing domestic abuse.

RESOLVED:

To close the formal consultation and fully support the Charter.

The meeting finished at 6.15 pm

Signed by Chair:
Date:

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DECISIONS MADE UNDER DELEGATED AUTHORITY

| <u>Business (click to view decision)</u> | <u>Summary</u> | <u>Ref.</u> | <u>Date</u> | <u>Portfolio</u> | <u>Was decision made under urgency provisions?</u> |
|---|--|--------------------|--------------------|-------------------------|---|
| Amendment to the Scheme of Discretionary Discounts for Council Taxpayers – Covid-19 Hardship Fund 2020/21 | To approve the amendment to the Council's scheme of discretionary discounts to deliver relief to council taxpayers in the Borough of Gedling, devised in accordance with the Council Tax, Covid-19 Hardship Fund 2020/21 guidance issued by the Government | D1051 | 02/09/2020 | Leader of the Council | No |
| Housing Delivery Action Plan 2020 | To approve the Housing Delivery Action Plan 2020 | D1049 | 18/08/2020 | Growth and Regeneration | No |
| Community Centres Re-Opening | To authorise a phased re-opening of Council operated community centres to the public | D1050 | 14/08/2020 | Leader of the Council | Yes |
| Council run and Commissioned Community Events | To authorise the resumption of Council run and Council commissioned events | D1048 | 04/08/2020 | Leader of the Council | No |
| Reversal of variation to Customer Complaints, Comments and Compliments Policy due to COVID-19 | To authorise a reversal of the variation to the Council's Complaints, Comments and Compliments Policy | D1046 | 14/08/2020 | Leader of the Council | No |

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|--|---|-------|------------|--------------------------|-----|
| Issuing of temporary licences for events on Council land | To authorise the issuing of licences to third parties and organisations for the temporary use of Council land for events and activities | D1047 | 29/07/2020 | Leader of the Council | No |
| Extension of contract to enable continued refurbishment of Civic Centre toilets | To approve the extension of an existing contract for refurbishment of two additional sets of toilets in the Civic Centre | D1044 | 22/07/2020 | Resources and Reputation | No |
| Enforcement of the Health Protection (Coronavirus, Restrictions) (No.2) (England) Regulations 2020 | To inform of the change in legislation and the powers given to local authorities to control the spread of COVID-19 | D1043 | 17/07/2020 | Public Protection | No |
| Reopening of Leisure Centres | To approve the reopening of Council Leisure Centres from 25 July 2020 and to ensure appropriate delegations are in place | D1042 | 17/07/2020 | Leader of the Council | Yes |
| Discretionary Business Grants Fund – Determination of Grants | To approve the proposed business grant awards to eligible businesses | D1039 | 09/07/2020 | Resources and Reputation | Yes |
| The making of a new Off Street Parking Places Order | To commence the procedure to amend the Council's current Civil Enforcement Off Street Parking Places Order | D1022 | 16/07/2020 | Resources and Reputation | No |
| Leisure Centre Fitness Assessments at Community Centre Sites | To approve the public temporary access to the Brickyard, Killisick and Westdale Lane community centres, as part of Leisure Centre fitness assessments | D1041 | 14/07/2020 | Community Development | No |
| Temporary waiver of the Council's right to use the Upper Car Park at Burntstump Country Park at weekends | To temporarily waive the right for the public to use the upper car park at Burntstump Country Park at weekends and Bank Holidays between April and September up until 1 July 2022 | D1031 | 14/07/2020 | Leader of the Council | No |

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|--|---|-------|------------|-----------------------|-----|
| Approval of grants to WE R HERE and Nottingham and District Citizens Advice Bureau | To approve a grant of £10,000 to WE R HERE and a grant of £40,000 to Citizens Advice Bureau to be expended during the period April 2020 – March 2021 | D1038 | 14/07/2020 | Community Development | No |
| Reopening of Café 1899 at Gedling Country Park | To approve the full reopening of Café 1899 at Gedling Country Park from 10 July 2020 | D1040 | 09/07/2020 | Leader of the Council | No |
| Reopening of Public Conveniences | To authorise the reopening of public conveniences in the borough | D1037 | 06/07/2020 | Leader of the Council | No |
| Changes to Cemetery Restrictions due to Covid-19 | To authorise changes to the current restrictions on the numbers of mourners attending funeral services inside cemetery buildings and graveside services | D1036 | 04/07/2020 | Leader of the Council | No |
| Reopening of outdoor play facilities | To approve the reopening of outdoor play facilities including outdoor gyms and play parks from 4 July 2020 | D1035 | 03/07/2020 | Leader of the Council | Yes |
| Reopening of Bonington Theatre | To approve the reopening of the Bonington Theatre for cinema use only with effect from 4 July 2020 | D1034 | 03/07/2020 | Leader of the Council | Yes |
| Re-opening of the Civic Centre to the public for appointments | To authorise the reopening of the Civic Centre to the public on an appointment only basis from 6 July 2020 | D1033 | 02/07/2020 | Leader of the Council | Yes |
| Reopening of Richard Herrod Leisure Centre bar | To authorise the reopening of the bar at the Richard Herrod Leisure Centre from 4 July 2020 | D1032 | 03/07/2020 | Leader of the Council | Yes |

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